

Adlington Town Council

Members of the Council are summoned to the Adlington Town Council Meeting to be held on Monday 21st May 2018 in Adlington Library, Railway Road, Adlington starting at 7.15pm

1	Open Forum																											
2	To receive apologies																											
3	To approve the Minutes of the meeting held on Monday 16th April 2018 and the minutes of the Annual Council Meeting held on Monday 14th May 2018.																											
3.1	To note matters arising from the Minutes for information only																											
4	Declarations of Interest To receive signed copies from each Councillor of their updated Annual Declaration of Interests for the website																											
5	Finance																											
5.1	To approve and sign the Annual Governance Statement 2017-18 (Section 1 Annual Governance and Accountability Return AGAR)																											
5.2	To approve and sign the Accounting Statements 2017-18 (Section 2 Annual Governance and Accountability Return AGAR)																											
5.3	To approve the statement of accounts and budget review for April 2018																											
5.4	To consider an increase in the Clerk's salary in line with the new NJC pay scales received from NALC, and to consider backdating this increase to 1 April 2018.																											
5.5	To approve the payment of the following accounts:																											
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">L Crouch</td> <td style="width: 35%;">Salary</td> <td style="width: 30%;"></td> </tr> <tr> <td>L Crouch - Petty Cash</td> <td>Imprest – award shields, frames and stamps</td> <td style="text-align: right;">£50.40</td> </tr> <tr> <td>Orange</td> <td>Phone charges 24/04/17 to 23/05/18</td> <td style="text-align: right;">£9.74</td> </tr> <tr> <td>T Summers</td> <td>Mayor's Allowance</td> <td style="text-align: right;">£750.00</td> </tr> <tr> <td>J Dickinson</td> <td>Internal audit</td> <td style="text-align: right;">£50.00</td> </tr> <tr> <td>PWD Creative Solutions Ltd</td> <td>Update printing</td> <td style="text-align: right;">£295.00</td> </tr> <tr> <td>Lucy Snape</td> <td>Update delivery</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td>Miss S Christopher (Spinners Arms)</td> <td>Mayor's Inauguration refreshments</td> <td style="text-align: right;">£149.86</td> </tr> <tr> <td>Adlington Community Association</td> <td>Room hire for Remembrance Sunday and Carol Concert and membership subscription</td> <td style="text-align: right;">£28.00</td> </tr> </table>	L Crouch	Salary		L Crouch - Petty Cash	Imprest – award shields, frames and stamps	£50.40	Orange	Phone charges 24/04/17 to 23/05/18	£9.74	T Summers	Mayor's Allowance	£750.00	J Dickinson	Internal audit	£50.00	PWD Creative Solutions Ltd	Update printing	£295.00	Lucy Snape	Update delivery	£200.00	Miss S Christopher (Spinners Arms)	Mayor's Inauguration refreshments	£149.86	Adlington Community Association	Room hire for Remembrance Sunday and Carol Concert and membership subscription	£28.00
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5.6	To note that no transfer of funds from the reserve account is required as the VAT refund for last year has been paid in to the current account.																											
5.7	To consider the letter received from the Royal Bank of Scotland inviting the Council to switch its bank accounts to a different bank.																											
5.8	To consider a change to the signatories for the RBS accounts																											
6	Planning																											
6.1	New or Amended Applications for consideration None																											
6.2	Applications to be left for neighbours' comments 18/00436/FULHH Crawshaw Fold Cottage, The Common Single storey side extension. Date for comments 29/05/18 18/00453/FULHH 9 Red House Bridge Erection of single storey side extension and single storey rear extension. Date for comments 29/05/18																											
7	Items for Discussion																											
7.1	To consider the next edition of the Adlington Update – contents, format and checking.																											
7.2	To consider the requirements of the General Data Protection Regulations (GDPR) and to agree an Adlington Town Council Privacy Notice for Staff/Councillors and one for any other contact, also policies for data use and retention.																											
7.3	To consider whether all paper copies of planning applications should be disposed of securely once a decision on the application has been made by the relevant planning authority.																											
7.4	To consider sending a letter to the Adlington Heritage group in support of its WW1 Project.																											
7.5	To consider the concerns raised by a local resident regarding the allocation of social housing in Adlington																											
7.6	To consider an access problem reported on the alleyway between nos 158 and 160 Park Road																											
7.7	To consider the response received from Gary Hall at Chorley Council regarding the predicted shortfall in school places in Adlington & Rivington and the planning Education contribution made in respect of the Douglas Meadow housing development.																											
7.8	To discuss any other matter which the Mayor considers urgent																											
8	Items for Information																											