

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 21st March 2011
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

Members Present:

Chair Cllr A Wilson

Councillors B Cliffe, K Ellison, C Hart, B Lee, J Lowe, F Molyneaux, J Molyneaux, E Sumner.

In Attendance: L Crouch (Clerk), J Chamberlain (police volunteer)

1 Open Forum

The Police Representative J Chamberlain reported that crime in the area for last year was down by 7%
Mrs Chamberlain then left the meeting.

2 **Apologies for Absence** were received from Cllr D Hoyle, Cllr D Snape and Cllr K Snape and accepted by the Council.

3 **Minutes of the Meeting of 21st February 2011** were moved by Cllr Lowe and seconded by Cllr Hart. These were accepted as a true record and signed by the Chairman.

3.1 **Matters Arising** Mr P Dodd has been in contact with Cllr Lowe regarding the hanging baskets. The Clerk will contact Chorley Council again to find out the allocation policy for Fairview.

4 **Declarations of Interest** Cllr J Molyneaux declared an interest in item 6.

5 Finance

5.1 The statement of accounts and budget review were approved

5.2 The two Insurance quotations received were discussed, and it was agreed to change to "Came & Company" from 1/4/11, initially for one year, as the premium quoted was lower than the renewal premium quoted by the current insurer, Zurich.

5.3 It was agreed to ask Mrs J Dickinson to act as Internal Auditor for the Council this year. The terms of reference for the audit were also agreed. The Clerk will contact Mrs Dickinson.

5.4 It was agreed that the Town Council's controls and audit arrangements are effective.

5.5 The following payments were approved:

L Crouch	Salary	
L Crouch	Travelling expenses - training	£15.66
Lancashire Best Kept Village (s137)	Competition entry fee	£40.00
Adlington & District Community Assn.	Neighbourhood Watch	£12.00
Came & Company (Broker Network Ltd)	Annual Insurance Premium	£692.50

5.6 It was agreed to transfer £1200 from the savings account to the business account

5.7 Additional information on payments made for maintenance of the church clock has not been received from St Paul's Church. The request for £100 Community Awards funding was therefore refused.

6 Planning

6.1 New Applications

Recommendations of the Planning Working Group were accepted as follows:

11/00106/FUL 15 Lewis Close - Erection of single storey wrap-around extension to front, side and rear.

Concern was expressed regarding proximity to the property boundary, arrangements for the discharge of surface water, and the partly inaccessible sewer system. The Clerk will contact the Planning Department.

11/00161/FUL 107A Chorley Road - Erection of an A1 retail unit including ATM, plant and car parking alterations. It was agreed that clarification of some inconsistencies in the plan is required. In addition concern was expressed regarding the parking arrangements and their effect on passing traffic, and the unattractive frontage. The Clerk will contact the Planning Department.

6.2 Appeal Application

10/00034/REFUSE Grove Farm. It appears that the Appeal will take place on 5/4/11 at Chorley Town Hall, although documents relating to this are no longer available on the Planning Portal. The Clerk was asked to write to Chorley Council to find out if Chorley Planning Department will be represented at the Appeal.

7 Items For Discussion

7.1 The Town Council Complaints Procedure was agreed. This will be published on the website.

7.2 Three names were suggested as this year's recipients of Citizen's Awards. The Clerk will be supplied with their details by the Councillors who have nominated them and will invite them to the Annual Town Meeting.

7.3 Cllr Lowe and Cllr F Molyneaux will attend the LALC meeting on 24/3/11. It was agreed that Terry Dickenson is the Town Council's suggested representative for the LCC Three Tier Forum.

7.4 The draft Risk Assessment for Remembrance Sunday was noted. Councillors should contact the Clerk with any suggested amendments. The Clerk will send a copy to Andrea Barnard for her suggestions.

- 7.5 The funding sources suggested by the Chorley District Partnership Officer were noted for future use.
- 7.6 Preferred locations for the re-siting of the Edna Shone memorial tree and bench were agreed as follows:
Tree – on the opposite side of Chorley Road from the Cardwell Arms. Alan Bothamley has been approached with this suggestion and has no objection.
Bench – either behind the bus stop on Chorley Road outside “Real Honest Foods”, or if this is not possible, on Mount Pleasant on the patch of grass opposite Norwood Close.
Cllr Lowe will ask for permission and pass this information on to Ian Barlow.
- 7.7 Councillors have checked the condition of the pavement in the centre of the village and report no problems. It may be that cleaning has taken place since a resident reported the litter problem; the Councillors will monitor the situation.
- 7.8 The Council expressed its support for MP Lindsay Hoyle’s resistance to cuts in Police front line services, and asked the Clerk to send a letter to his office. The Clerk was requested to send an additional letter expressing the Council’s resistance to any cuts in front line services whether this relates to the police or other services for example the hospitals, ambulance or fire service.
- 7.9 The Council will not be applying for delegation of any services under the current LCC pilot scheme.
- 7.10 The information sent out to residents with Council Tax bills by Chorley Council indicates that the Adlington Town Council charge has increased by 0.5%, despite the Precept figure requested by the Council remaining the same as in the last two years. This is explained by the “Tax Base” calculation performed by Chorley Council. Councillors expressed concern that this calculation is not accurately taking into account the increase in the number of properties in Adlington over the last few years. The “Special Expenses” amount was also queried. This will be discussed at the April meeting of the Council.
The Chairman asked for nominations for the post of Deputy Mayor/Chairman for 2011/12.
- 8** **Items for Information**
- 8.1 Election Nomination Packs are now available from the Clerk or directly from Chorley Council.

The meeting closed at 8.50pm