

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 19th March 2012
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

Members Present:

Mayor Cllr C Hart

Councillors G Dunn, J Lowe, F Molyneaux, J Molyneaux, E Sumner, A Wilson

In Attendance: L Crouch (Clerk), Police representative, Mr R Leigh and three members of the public.

1 Open Forum

The Police representative reported that crime figures in the area are down on last year, and that speed monitoring is taking place.

Two members of the public asked the Council for comments on planning application 12/00082/OUTMAJ Land Surrounding Huyton Terrace and the Mayor summarised the Council's response from the minutes of the February meeting.

The two members of the public then left the meeting

Mr Richard Leigh of PWD Creative Solutions outlined his proposal to provide an alternative printing service for the Town Council Update newsletter, and provided the Council with examples of his company's work, and a mock-up based on the Winter 2011 edition. A decision on the supplier for Summer 2012 will be made at the April Town Council meeting.

Mr Leigh and the other member of the public then left the meeting

2 **Apologies for Absence** were received from Cllr D Hoyle who was in London and accepted by the Council. Apologies were also received from Cllr K Snape but no reason was given.

3 **Minutes of the Meeting of 20th February 2012** were accepted as a true record and signed by the Mayor.

3.1 **Matters Arising.** The Ecology Report for planning application 12/00082/OUTMAJ Land Surrounding Huyton Terrace has now been received but the email accompanying this implied that it had been forwarded to relevant consultees. The Clerk was asked to clarify this point with the Planning Officer and Gary Hall.

4 **Declarations of Interest** Cllr Lowe declared a personal interest in items 5.2, 5.5 and 7.9 as she acts as secretary for the LBKV competition and is a member of both Adlington in Bloom and the Adlington & District Millennium Committee

Co-option It was resolved to co-opt Mr Stephen Higgins as Town Councillor for the Central Ward of Adlington. Mr Higgins made and signed his Declaration of Acceptance of Office

5 Finance

5.1 It was resolved to approve the statement of accounts and budget review for February 2012. A query was raised regarding appropriate investment of reserve funds as the deposit account does not earn very much interest. It was resolved that the Clerk would check the bank accounts available with RBS and contact LALC for advice.

Cllr J Molyneaux arrived and declared a personal interest in item 6 as she is a member of the Chorley Council Development Control Committee

5.2 It was resolved to accept the recommendations of the Finance Working Group as follows:

1. Community Awards funding:
 - a. Adlington & District Community Centre - £400
 - b. Adlington in Bloom - £200
 - c. Adlington Luncheon Club - £100
 - d. Adlington Carnival - £250
 - e. Adlington United Reformed & Methodist Church Pilots - £120
 - f. Adlington & Anderton Cycle Club - £130
2. The agreed donation to Adlington in Bloom should be made immediately using the £200 remaining in this year's Community Awards budget so that next year's budgeted amount can be split between the other applicants. All other payments will be made at the April meeting.
3. A donation of £1000 should be made to the Adlington & District Millennium Committee towards the cost of production of a Guide to Adlington
4. Insurance cover for Mayor and Mayoress chains should be increased to reflect recommendations made by Thomas Fattorini Ltd

- 5.3 It was resolved to ask Joan Dickinson to be the internal auditor for the Town Council accounts for 2011/12. It was resolved to approve the current terms of reference for the internal audit.
- 5.4 It was resolved to approve the effectiveness of the Council's financial controls and audit arrangements

5.5 It was resolved to approve the following payments:

L Crouch	Salary	
Petty Cash	Imprest – stationery & website renewal	£51.99
Orange	Phone charges 24/2/12 to 23/3/12	£9.00
Aviva	Insurance	£747.46
Adlington & District Community Assn	Neighbourhood Watch	£12.00
Lancashire Best Kept Village (s37)	Entry fee	£40.00
Adlington & District in Bloom	Community Award	£200.00

5.6 It was resolved to transfer £1400 from the savings to the business current account

6 Planning

6.1 The Mayor summarised the provisions of the Localism Bill. Cllr J Molyneaux will find out about training for Town and Parish Councillors planned by Chorley Council on this topic

6.2 New Applications

12/00046/FUL Land In Front Of 28 - 32 Rothwell Road Anderton application for car parking was noted.

12/00125/FUL Land Adjacent 88 & 91 Windsor Avenue and **12/00126/FUL Land In Front Of 22 - 38 Windsor Avenue** It was resolved to contact Chorley Planning Department to welcome this increase in car parking provision for residents

12/00191/OUT 107 - 113 Chorley Road Outline application for the demolition of the existing buildings and erection of four houses (two pairs of semi-detached houses). It was resolved to contact Chorley Planning Department to express the Council's opinion that a residential development of this type is a suitable use for this site

09/12/0256 Sandons Farm - Temporary change of use for the storage of materials including the sorting treating crushing and screening of construction demolition and excavated soil/waste. It was resolved to request an extension to the date for comments on this application until after the April meeting to allow Councillors to look in more detail at the plans and to arrange a Planning Working Group meeting. It was also resolved to raise concerns at this stage regarding the possible increases in traffic, noise and pollution.

6.2 **Applications Permitted**

Permissions given for **11/01110/FUL The Workshop, Brook Mill Brook Street** – new roof and **11/01086/FUL Ridgway Arms** - Alterations to the existing building including the erection of a single storey rear extension following the demolition of part of the existing building and new entrance doors were noted

7 Items for Discussion

7.1 As no request has been received for an election to fill the vacancy on the Council following the resignation of Cllr J Taylor, it was resolved to fill the vacancy by co-option and to place notices in the notice boards and on the website inviting applications, with a closing date of Friday 6th April 2012. Interviews to be arranged at the next meeting.

7.2 The changes proposed to the Minerals and Waste Local Development Framework were noted

7.3 It was resolved to nominate Adlington & District in Bloom group for the Chorley Civic Society Bi-Annual Awards. *Cllr J Lowe took no part in this discussion as she is a member of the Group.*

7.4 It was resolved that further clarification of the scope and practical application of the Community Infrastructure Levy proposals is required. Cllr Lowe and Cllr J Molyneaux will complete the response questionnaire to include the Council's comments

It was resolved to suspend Standing Orders to allow the meeting to continue until 9.30pm

- 7.5 It was resolved to object to the proposed reduction in Youth Court provision, specifically the closure of Chorley Youth Court. A response will be sent to the Justices Clerk for Lancashire.
- 7.6 The Clerk was requested to clarify the procedure for response to HGV licence applications
- 7.7 The Clerk was requested to circulate a list of previous years' Citizens Awards recipients
- 7.8 It was resolved to continue to circulate all emails received
- 7.9 It was resolved to add an item to the 2012/13 budget of £1000 towards the production of a Guide to Adlington as this was considered to be of potential benefit to all residents of the village. The budget was originally agreed at the meeting in December 2011. The change means that although the precept requested for 2012/13 is £17,500 as in previous years the total budget now stands at £20,310 and the additional funds required for this will be met from reserves. Revised budget category amounts are as follows:

Mayor's Allowance	750.00
Clerk's Salary	4,750.00
Administrative & Telephone Costs	300.00
Training Costs	250.00
Insurance	1000.00
Audit	200.00
Mayor's Inauguration	150.00
Civic Sunday	250.00
Remembrance Sunday	400.00
Carol Service	420.00
Hanging Baskets	6,000.00
RBL Wreath	20.00
Plants for Planters	100.00
Subscriptions	620.00
Newsletter – Printing & Production	1350.00
Newsletter - Distribution	600.00
Neighbourhood Watch	50.00
Community Awards Scheme	1000.00
Advertising	100.00
Notice Board Cleaning & repair	200.00
Other Projects & Contingencies	500.00
Election Expenses	300.00
Contribution to Adlington Guide	1000.00
TOTAL	20,310.00

8 Items for Information

- 8.1 A copy of the 1951 Adlington Festival Guide has been donated to the Council. Cllr Lowe is currently looking at this.
- 8.2 A County Service of Celebration of Her Majesty The Queen's Diamond Jubilee, Blackburn Cathedral on Sunday 13 May 2012, service commencing at 4.00pm. The Council will be represented by the Mayor and Deputy Mayor and their guests.
- 8.3 The Clerk will attend the Borough/Parish Clerks Liaison meeting on Thursday, 22/3/12 at 6.30pm
The meeting closed at 9.15pm