

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 16th March 2015
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

Members Present:

Mayor Cllr D Croft
Councillors A Evans, C Hart, S Higgins, J Lowe, F Molyneaux, J Molyneaux, J Smethurst, E Sumner,
A Wilson

In Attendance: L Crouch (Clerk), PCSO James Turner and Mr Vince Bowen, a local business owner

1 Open Forum

The meeting started five minutes late owing to the room being initially unavailable.

PCSO Turner summarised the crimes reported in the last month. Although these included fifteen instances of anti-social behaviour, around half of these were minor neighbour disputes. There have been eight auto crimes and two burglaries and he stressed the importance of checking that vehicles and property are secure. Four violent crimes reported were mainly domestic issues.

The Mayor thanked PCSO Turner for attending and he left the meeting.

Mr Bowen expressed the concerns of local business people of the effect of the current closure of Chorley Road on their businesses. Councillors assured Mr Bowen that the local MP Lindsay Hoyle is asking Network Rail for quicker progress to be made on the reconstruction of Skew Bridge, and that Chorley Council will be starting work on the extension to the Harding Street car park soon.

The Mayor thanked Mr Bowen for attending and he left the meeting

2 **Apologies for Absence** were received from Cllr Lee who was on holiday and accepted by the Council.

3 **Minutes of the Meeting held on Monday 16th February** were accepted as a true record and signed by the Mayor.

3.1 **Matters Arising** The Clerk asked for confirmation of the Councillors' preferred email addresses and of the response to be given to expressions of interest in joining the Town Council. It was agreed that the correct procedure was for potential Councillors to contact Chorley Council for nomination papers.

4 **Declarations of Interest** Cllr J Molyneaux declared an interest in item 6 as she is a member of Chorley Council Development Control Committee. Cllr Lowe declared an interest in item 5.3 as she provides administrative support for the Lancashire Best Kept Village competition.

5 Finance

5.1 It was resolved to approve the statement of accounts and budget review for February 2015.

5.2 It was resolved to approve the recommendations of the Finance Working Group held on 11/3/15:

- Donations to be given to eight local non-profit organisations
- Approval of the current level of insurance cover and financial control procedures
- Quotation to be requested from Chorley Council again for the provision of hanging baskets
- Transparency Code will require a new page on the website for year-end information
- Changes to the budget for 2015/16 (new budget as appendix) and consideration to be given to the purchase of a new Town Council computer

5.3 It was resolved to approve the following payments:

| | | |
|--|---------------------------------------|---------|
| L Crouch | Salary | |
| Orange | Phone charges 24/02/15 to 23/03/15 | £9.31 |
| Lancashire Best Kept Village competition | Entry fees – Higher & Lower Adlington | £50.00 |
| Broker Network Ltd | Annual Insurance premium | £707.90 |

5.4 It was resolved to transfer £1200 from the RBS savings account to the business current account.

6 Planning

6.1 **New Applications** None

7 Items for Discussion

7.1 It was resolved to request as an agenda item for the next Three Tier Liaison meeting that consideration is given to improving the Lancashire County Council notification process for Highways work and that Town and Borough Councils are informed in advance of the dates work is due to start so that any potential problems can be highlighted

7.2 It was resolved to agree the list of meeting and event dates for 2015/16 subject to the availability of Rivington & Adlington Brass Band for the Carol Concert provisionally arranged for 21/12/15

7.3 It was resolved that no action was required regarding the closure of Grimeford Lane as it has now been agreed by Network Rail that this will remain open until other electrification work in the area is complete

7.4 It was resolved that the application for funding to the Lancashire Environmental Fund should be withdrawn due to the current unavailability of match funding

- 7.5 It was resolved to arrange the Town and Annual Meetings as last year, and to provide similar refreshments to follow the meetings. Two recipients of Citizens Awards for services to the village were agreed, the Clerk will contact the residents and Cllr Smethurst will design the certificates.
- 7.6 It was resolved that the temporary closure of Footpath No 28 and part of Footpath No 5 is regrettable but necessary for the replacement of the pedestrian rail crossing with a much safer footbridge. It was agreed that progress with the road closures is the priority. It was resolved to monitor the situation and to contact Network Rail if residents are excessively inconvenienced.
- 7.7 The Adlington, Anderton and Heath Charnock Neighbourhood Priorities agreed with Chorley Council at the recent meeting are: planting at the previous site of the Squirrel pub in Anderton, alley gates on Park Road, and painting of the railings on the canal bridge on Park Road.
- 8 Items for Information**
- 8.1 Cllrs Croft and Higgins will attend the Chorley Council "Planning in Practice" session on 23/3/15
- 8.2 The planned Network Rail bridge work site visit on 6/3/15 was postponed due to delays caused by windy weather
The meeting closed at 8.30pm

Appendix

Agreed budget for 2015/16

| | Agreed Budget (March 2015) |
|---|---------------------------------------|
| Mayor's Allowance | 750.00 |
| Clerk's Salary | 4,805.00 |
| Administrative & Telephone Costs | 420.00 |
| Training Costs | 250.00 |
| Insurance | 800.00 |
| Audit | 200.00 |
| Mayor's Inauguration | 150.00 |
| Civic Sunday | 400.00 |
| Remembrance Sunday | 300.00 |
| Carol Service | 450.00 |
| Streetscene Enhancement | 5,925.00 |
| RBL Wreath | 20.00 |
| Subscriptions | 620.00 |
| Newsletter – Printing & Production | 1000.00 |
| Newsletter - Distribution | 600.00 |
| Community Awards Scheme | 1000.00 |
| Other Projects & Contingencies | 1000.00 |
| Election Expenses | 900.00 |
| TOTAL | 19590.00 |