

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 21st March 2016
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

Members Present:

Mayor Cllr S Higgins

Councillors J Banks, A Evans, C Hart, B Lee, J Lowe, F Molyneaux, J Molyneaux, T Summers, P Walkden, A Wilson

In Attendance: L Crouch (Clerk)

1 Open Forum None

2 Apologies for Absence were received from Cllr Robinson who was working and accepted by the Council.

3 Minutes of the Meeting held on Monday 15th February 2016 were accepted as a true record and signed by the Mayor.

3.1 Matters Arising None

4 Declarations of Interest

Cllr J Molyneaux declared an interest in item 6 as she is a member of Chorley Council Development Control Committee. Cllr Lowe declared her interest in items 5.2 and 5.4 as she is involved with the Lancashire Best Kept Village Competition

5 Finance

5.1 It was resolved to approve the statement of accounts and budget review for February 2016, and noted that the budget projection for the end of March indicates an underspend due to the receipt of grants towards the cost of the notice board and scanner/printer

5.2 It was resolved to enter both Higher and Lower Adlington in the Lancashire Best Kept Village Competition this year as it was agreed that this recognises the effort made by groups, businesses and individuals to keep the village looking attractive. The list of Certificate of Merit entries proposed by the Street Scene Working Group was accepted.

5.3 The proposals of the **Finance Working Group** were discussed:

AEDs Cllr Lee has been in contact with other organisations including Anderton and Heath Charnock Parish Councils and Adlington Junior Football Club but has as yet not received any additional funding for the provision of two defibrillators close to the local recreation grounds. It was resolved to add a category to the 2016/17 budget for the provision of the two AEDs and allocate a maximum spend of £4000 to this, £1200 to be carried forward from the unspent Streetscene Enhancement budget in 2015/16 and the rest to be taken from the Council's reserves if no external contributions are received.

Community Awards Funding It was resolved to approve Community Awards to the four local organisations who applied for funding. It was resolved to allow a second round of applications in July 2016 as fewer applications than expected were received this year. This will open from publication of the Summer Update and have a closing date of 30/9/16

Insurance It was resolved to accept the quotation from Zurich Insurance as the premium quoted is much lower than the current insurers, and to accept a three year agreement on this basis.

Workplace Pensions It was agreed that the Council is not obliged to provide a workplace pension for its one employee, but needs to declare compliance by 1 July 2017

Community Infrastructure Funding It was resolved that as the amount to be received by the Town Council is unclear consideration should be given to what this can be used for and whether this includes the provision of AEDs once the amount is known

Website and email It was resolved to continue with the current arrangement pending a review of the website later this year

Financial Controls and Year End It was resolved that the Asset Register requires amendment to include the new notice board and WW1 plaque but that the current Risk Management and Financial Regulations are appropriate. It was resolved to appoint the same Internal Auditor as in previous years, and that the terms of reference for the internal audit will remain the same

Lancashire Association of Local Councils The reduction in this subscription for 2016/17 was noted

Queen's 90th Birthday Commemoration A complimentary medal was circulated. It was resolved that no purchase of these would be made

5.4 It was resolved to approve the following payments:

L Crouch	Salary	
Orange	Phone charges 24/02/16 to 23/03/16	£9.38
Lancashire Best Kept Village Competition	Entry fee of £25 for each of Higher and Lower Adlington	£50.00
L Crouch – Petty cash imprest	Renewal of Instant Website for 2 years from 15/03/16 and postage for carol sheets	£46.93
Zurich	Annual Insurance premium (3 year agreement)	£399.17
PWD Creative	Spring Update newsletter printing	£280.00
Lucy Snape	Spring Update newsletter delivery	£200.00

6.1 **Planning****New applications**

16/00075/FUL Land 20 Metres West Of 6 Ellerbeck View Castle House Lane proposed demolition of existing buildings, erection of 6 no. dwellings and conversion of existing office to bungalow with on site parking. It was resolved to ratify the objections sent to Chorley Council before the closing date and based on the objections raised to the previous and similar application 12/01060/FUL which were that the traffic situation on Park Road is already difficult, the proposal encroaches onto the Green Belt and the development is unsustainable since more recent additional development in the village. In addition information was requested regarding action taken to remove contamination on the site since the first application was approved.

It was resolved that the following three applications should be left for neighbours to comment:

16/00090/P3PAJ 1 Church Street Prior approval application under Part 3, Class O of The Town and Country (General Permitted Development) Order 2015 to change existing offices (Use Class B1(a)) to 1no. 2 bedroomed dwellinghouse (Use Class C3) and 2no.1 bedroomed dwellinghouses with off street parking.

16/00139/FULHH 39 Sutton Lane Erection of a first floor rear extension.

16/00181/FULHH 91 Carrington Road Erection of single storey side and rear extension.

It was resolved that Councillors should look at the month's planning applications before the meeting and if they consider the proposal needs discussion they should inform the Clerk. Other applications will be added to the agenda but left for neighbours to comment.

6.2 Concern was expressed that external building work on the recently opened "Retreat" restaurant was not included in the planning applications 15/00578/FUL and 15/00628/FUL. This was reported to Chorley Council who responded that they would ask for this to be removed but no action has been taken. It was resolved to contact Gary Hall at Chorley Council to express concern regarding this discrepancy

6.3 The **Revision to the Chorley Council Regulation 123 List (2013) Community Infrastructure Levy Regulations 2014 (as amended) (Part 11, Regulation 123)** was noted

Items for Discussion

7.1 It was resolved to respond to the proposal to introduce Prohibition of Waiting at the junction of Harrison Road and Hatton Street to say that residents have strong objections to the proposal and that consultation with residents should have taken place at an earlier stage in the process.

7.2 Cllr Hart will conduct a survey of the notice boards and report back to the next meeting

7.3 Cllr Evans reported that flooding issues were discussed at the recent Chorley Liaison meeting. Although there are different reasons for flooding, sandbags are considered as a first line of defence. The use and storage of these would need to be co-ordinated by volunteers. Simon Clark from Chorley Council will be attending the next meeting to talk about this and other flooding issues.

7.4 It was resolved that the Clerk should agree to the conditions of the keyholder agreement for the Community Centre but with amendments to clarify that responsibility can only be taken for actual rooms used and not the whole building.

7.5 It was resolved to nominate Adlington Heritage Group for a Chorley Civic Society award

7.6 It was resolved to contact Chorley Council to thank them for the work that has been done to improve the area in front of "the Forge" on Westhoughton Road. It was noted that another litter problem around the industrial estate was reported to Chorley Council and quickly resolved

7.7 It was resolved to arrange a Mayor's Inauguration event at the Spinners Arms to follow the Annual Meetings on Monday 9/5/16

7.8 Cllr Banks was proposed as Deputy Mayor for 2016/17 and accepted the nomination

7.9 One name was suggested for receipt of an Adlington Citizen Award. Councillors were asked to consider and bring suggestions to the next meeting

7.10 A list of provisional dates was circulated and agreed with one change to move the February meeting a week earlier to avoid a clash with the Southern Parishes meeting

It was resolved to suspend standing orders to allow the meeting to continue until 9.30pm

7.11 Concern was expressed that the local Police have been providing no information regarding the current crime levels in the village to the Council. It was resolved to contact the local Police team to request that a representative attends the monthly meetings if possible, and that regular updates are made available

7.12 Adlington Library has now been registered by Chorley Council as an Asset of Community Value. Lancashire County Council has not yet made a decision regarding which buildings it intends to close

7.13 There were no other matters which the Mayor considered urgent

8 Items for Information

Cllr J Molyneux reported that three priorities have been established by the Southern Parishes meeting as Council priorities for the local area:

- the improvement of Fairclough Gardens
- road safety in the 20mph zones on Babylon Lane and Rawlinson Lane
- improvements to Meadow Street

Some of the other items requested by the Council will be dealt with as part of ongoing maintenance and improvement work and these include the war memorial paving, bench at Market Place and work on the King George V Playing Fields

The meeting closed at 9.20pm