

**ADLINGTON TOWN COUNCIL**

Minutes of a Meeting held on Monday 20<sup>th</sup> March 2017  
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

**Members Present:****Mayor** A Evans**Councillors** A Ball, C Hart, B Lee, J Lowe, F Molyneaux, J Molyneaux, A Robinson, T Summers, P Walkden and A Wilson**In Attendance:** L Crouch (Clerk), Kevin O'Donnell, Michelle Graham and two local residents

- 1 **Open Forum** Michelle Graham introduced herself as a Youth & Community worker with Inspire, the Chorley Youth Zone project. She summarised progress on the building work currently underway on the site opposite Chorley Railway Station, and explained that it is hoped that the Youth Zone will be opening in March 2018. The format of sessions is likely to follow that of similar projects in other areas, with varied activities and separate sessions for juniors (8-12) and seniors (13-19). Times of sessions will be agreed based on consultation with young people and their parents. A travel mapping project is now underway to find out how young people access the town centre and how resources can be best used to encourage use of the Zone by people living in other areas of Chorley. The team are close to obtaining all of the funding they need to run the project for the first three years, thanks to the support of local businesses. The Mayor thanked Ms Graham for attending the meeting.

*Michelle Graham and one of the residents left the meeting*

Mr Bolderson introduced himself as a resident of Sutton Lane. He expressed his concerns that new street lighting recently installed on Sutton Lane is inadequate for the personal safety of pedestrians and residents as it is not very bright and for part of its length only one side of the road is now illuminated. The Mayor invited him to stay for the Council's discussion of the matter.

- 2 **Apologies for Absence** None

- 3 **Minutes of the Meeting** held on Monday 13<sup>th</sup> February 2017 were accepted as a true record and signed by the Mayor.

- 3.1 **Matters Arising** None

- 4 **Declarations of Interest**

- 4.1 It was resolved to co-opt Mr Kevin Christopher O'Donnell as Town Councillor for the Central Ward of Adlington. Mr O'Donnell made his Declaration of Acceptance of Office.

- 4.2 Cllr J Molyneaux declared an interest in item 6 as she is a member of Chorley Council Development Control committee. Cllr Evans declared an interest in item 5.5 as she is a member of the FoAL group. Cllr Lowe declared an interest in items 5.2 and 5.5 as she would be receiving re-reimbursement for items bought on behalf of the Council, and because she is a member of the FoAL group and the Adlington & District In Bloom Group

*It was resolved to bring item 7.4 forward for the benefit of the resident in attendance*

- 7.4 It was resolved to contact Lancashire County Council to acknowledge that a reduction in light pollution, power usage and expenditure is desirable but ask for the rationale used to set the level of street lighting in each location. It was also resolved to request an assessment of the street lighting on both Rivington Avenue and on Sutton Lane, particularly with regard to its use as a through route and the location of street lights on only one side of the road.

- 4.3 It was resolved to appoint Cllr Robinson as Deputy Mayor. Cllr Robinson will become the Mayor at the Annual Meeting in May. The appointment of a Deputy Mayor for 2017/18 will be considered at the April meeting.

- 4.4 Changes were made to the Working Group membership and representation on outside bodies to remove Cllr Lee and to include recently appointed Councillors. The full list will be available on the website and confirmed at the Annual Meeting.

**Finance**

- 5.1 It was resolved to approve the statement of accounts and budget review for February 2017

- 5.2 It was resolved to approve the following payments:

L Crouch	Salary	
Petty Cash	Imprest – laptop bag	£14.99
Orange	Phone charges 24/02/17 to 23/03/17	£9.50
Zurich Municipal	Annual insurance premium	£423.41
Lancashire Best Kept Village Competition	Entry Fees	£50.00
PWD Creative	Printing of Update newsletter	£280.00
Lucy Snape	Delivery of Update newsletter	£200.00
Jeanette Lowe	Compost for planters	£8.97

- 5.3 It was resolved to transfer £1500 from the RBS savings account to the current account.

- 5.4 It was resolved to change the signatories for the Town Council RBS bank accounts once the 2017/18 Mayor and Deputy have been agreed. They will then become signatories alongside Cllrs Evans and Lowe.

- 5.5 It was resolved to accept the recommendations of the Finance Working Group held on 01/03/17 as follows:

- Community Awards to be given to Adlington in Bloom (£324), Adlington Luncheon Club (£224), Senior Citizens (£204), Rivington & Adlington Brass Band (£474) and Friends of Adlington Library FoAL (£774)
- the current insurance policy cover is appropriate
- the Council must declare compliance with workplace pension law by 30/06/17. The one employee does

not currently earn enough to qualify for a workplace pension

- the £943.66 received in November from Chorley Council as Community Infrastructure funding will be used to provide additional facilities for the new Jubilee Recreation Ground play area
- the Risk Assessments will be expanded to include more detail of Council property. It was noted that these are dynamic documents and can be changed at any time as required. The Asset Register and Financial Regulations require no change
- £850 will be carried forward from the 2016/17 budget into the new year budget to pay for a replacement notice board on Chorley Road as this project has already been agreed
- Year-end procedures will be as last year. Joan Dickinson will be asked to do the Internal Audit as usual
- it was noted that the Lancashire Association of Local Councils subscription is slightly lower this year

It was resolved that the Council does not currently provide funding to charities such as the North West Air Ambulance although its value to the local area was acknowledged. It was resolved to look at the Council's charity policy at a future meeting of the Finance Working Group

- 5.6 It was resolved to allocate the £192 overspend on this year's room hire budget to the contingency budget. The overspend was unavoidable as payment for the previous venue was payable in arrears.

## 6 Planning

- 6.1 **New or amended applications** None

- 6.2 **Applications to be left for neighbours' comments**

It was resolved to leave the following applications for neighbours' comments:

**17/00056/FUL Pincroft Dyeing And Printing Company Limited Market Street** Erection of a two storey warehouse building (B2 Use Class) to north-western corner of site.

**17/00055/FUL Pincroft Dyeing And Printing Company Limited Market Street** Erection of a two storey warehouse building (B2 Use Class) to southern corner of site.

**17/00065/FULHH Fair View Farm Farm Avenue** Erection of a part single and part two storey side extension.

**17/00120/FULHH 33 Westhoughton Road** Proposed single storey front/side extension.

**17/00130/FULHH 15 Westhoughton Road** Single storey rear extension.

**17/00152/FULHH 24 Daisy Hill Drive** Single storey side extension.

**17/00183/FULHH 28 Daisy Hill Drive** Single storey side and rear extension.

**17/00144/FULHH The Old Vicarage Railway Road** Demolition of existing detached garage and construction of new detached garage with storage at first floor.

- 6.3 It was resolved to contact the local MP to express the Council's concern that it has no right to object to HGV Licensing Applications

## 7 Items for Discussion

- 7.1 It was resolved that any problems with street name signs should be reported by the Clerk as necessary under delegated powers
- 7.2 The Certificate of Merit entries for the Lancashire Best Kept Village Competition will be agreed at the next Streetscene Working Group meeting
- 7.3 It was resolved to award two Citizen Awards and three Stephen Higgins Young Person Awards. The Mayor will look at suitable trophies.
- 7.4 *This item was discussed at the start of the meeting*
- 7.5 It was resolved that the arrangements for this year's Annual Meetings and Annual Report will be as previously
- 7.6 A list of provisional meeting dates for the year 2017/18 was circulated and will be agreed at the Annual Meeting
- 7.7 It was resolved to contact the Rivington & Adlington Brass Band to congratulate them on their recent success in the 2017 North West Regional Championships : Third Section
- 7.8 It was resolved that the Mayor will represent the Council at the NALC Annual Conference on 13/05/17
- 7.9 It was resolved to contact the Adlington branch of the RBS to express the Council's regret at the reduction in its opening hours
- 7.10 It was resolved to defer discussion of a response to the Central Lancashire Employment Land Study consultation until the April meeting
- 7.11 It was resolved to respond to the Ironman UK request for feedback in advance of this year's event to ask that carers are given access to properties at all times.
- 7.12 It was resolved to send the complaint received from a local resident regarding litter on the approach road into Adlington on to Chorley Council expressing concern that this is impacting on its efforts in Chorley District  
*It was resolved to suspend standing orders to allow the meeting to continue for an additional 10 minutes*
- 7.13 It was resolved to contact Lancashire County Council to request the criteria used to assess the safety of pavements as the uneven surface of pavements on Chester Place has been reported previously by County Cllr Kim Snape but no action was deemed necessary by LCC
- 7.14 It was resolved to find out more about the recent damage to a stone wall on Hatton Street and whether this is likely to recur.
- 7.15 There were no further urgent matters for the Council's attention

## 8 Items for Information

- 8.1 The next event for the Mayor's Charity will be a Bingo Night at St Paul's Club on 28/03/17 at 7.30pm  
*The meeting closed at 9.05pm*

## APPENDIX – Revised budget for 2017/18

	Budget 2017/18	
Mayor's Allowance	£750	
Clerk's Salary	£5,000	
Administrative & Telephone Costs	£300	
Training Costs	£250	
Insurance	£500	
Audit	£200	
Mayor's Inauguration	£150	
Civic Sunday	£400	
Remembrance Sunday	£500	
Carol Concert	£500	
Streetscene Enhancement - baskets	£4,000	
Streetscene Enhancement - planters	£150	
Streetscene Enhancement - furniture	£1,700	Inc £850 c/f from 2016/17
AEDs	£300	
RBL Wreath	£25	
Subscriptions	£650	
Newsletter – printing & production	£1,000	
Newsletter - distribution	£660	
Community Awards Scheme	£2,000	
Community Asset & Service Support	£4,000	
Other Projects & Contingencies	£1,000	
Election Expenses	£300	
Room Hire	£300	
<b>TOTAL</b>	<b>£24,635</b>	