

# ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 18<sup>th</sup> April  
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

## Members Present:

Chair Cllr A Wilson

Councillors K Ellison, C Hart, D Hoyle, B Lee, J Lowe, F Molyneaux, J Molyneaux, K Snape

**In Attendance:** L Crouch (Clerk), PC Matt Lee (Adlington Community Beat manager), Peter Blake (Contracts Manager, Cruden), Dave Cottrell (Fairview Site Manager, Cruden), Matthew Haworth (Urban Project)

## 1 Open Forum

PC Lee and representatives from Cruden Construction Ltd attended the meeting to address concerns raised by local residents regarding the condition of the road surface on Highfield Road following its use by construction traffic during the recent building work on the Fairview estate. Highfield Road is the only access route to the site as weight restrictions are in force on other routes. The level of damage is being monitored and on completion of the work this will be assessed based on the dilapidation survey done before the work commenced and a repair strategy will then be agreed with LCC. All contractors have been given guidelines on size of vehicles, speed and acceptable delivery times, and these are enforced by the Site Manager. Mr Cottrell has produced a newsletter for residents giving his mobile number to allow reporting of any breach of the restrictions, and will send a copy of future newsletters to the Town Council. There will be a reduction in the number of deliveries from the 20-30 per day which were necessary at the start of the project, but a lot of materials are still required, including the large roof trusses. PC Lee explained that he is aware of the problems and will deal with any instances of speeding and dangerous driving, but asked for patience and understanding from local residents until the planned completion date of December 2011. The Chairman thanked the Cruden representatives for their attendance.

*Mr Blake and Mr Cottrell then left the meeting.*

PC Lee explained that the no parking restriction on "zig-zag" lined areas at school entrances will now be enforced by local police following a change in the legislation. These restrictions will be in operation from 8am to 6pm on weekdays. He also reported that progress has been slow on improvements to the parking situation on Church Street. The Police Liaison Officer will be speaking to LCC regarding changes recommended by the Police, but these are likely to be delayed because of essential road surface maintenance work still outstanding following the recent cold weather. It is intended that the improvements will include provision for residents-only parking and a review of speed limits on the approach to the village.

*PC Lee then left the meeting*

Mr Haworth explained that Urban Project is an organisation which is hoping to provide local indoor skate parks, and has found a possible site near to Adlington Station. He explained that it would be necessary for there to be an admission charge but that there is currently a high demand for facilities of this type. The Town Council expressed its interest in any additional youth provision for the village.

*Mr Haworth then left the meeting*

2 **Apologies for Absence** were received from Cllr B Cliffe, Cllr D Snape and Cllr E Sumner and accepted by the Council.

3 **Minutes of the Meeting of 21<sup>st</sup> March 2011** were moved by Cllr Lowe and seconded by Cllr Hart. These were accepted as a true record and signed by the Chairman.

3.1 **Matters Arising.** A new site for the memorial bench has not yet been agreed. The Clerk was asked to contact Eric Vose of Vose Construction.

4 **Declarations of Interest** Cllr J Molyneaux declared an interest in item 6.

## 5 Finance

5.1 The statement of accounts and budget review were approved. Figures to the end of March show the total 2010/11 expenditure and a £2460 budget underspend. It was agreed that this will go into the reserve fund.

5.2 The suggested budget allocations for 2010/11 recommended by the finance working group in November 2010 were agreed. See Appendix for details.

5.3 The following payments were approved:

L Crouch	Salary	
Petty Cash	Imprest	£10.78
Sprintprint	Update printing	£402
V Holden	Update delivery	£200
Adlington Luncheon Club	Community Award donation	£100
Adlington & District in Bloom	Community Award donation	£200
Adlington & District Community Centre	Community Award donation	£500
Lancashire Association of Local Councils	Subscription	£517.87

- 5.4 It was agreed to transfer £2000 from the savings account to the business current account
- 6 Planning**
- 6.1 **New Applications**
- 11/00187/FUL 18 Windermere Drive** - Erection of a single storey side and rear extension to form lounge, bathroom and study. It was agreed to leave this for neighbours to comment.
- 11/00223/FUL 3 Greenfield Road** - Erection of a 2 storey side extension. The Clerk was asked to contact the Planning Department to clarify a reference to adjacent parking provision in the plans, as the car park referred to was provided for the use of residents of nearby houses prior to the construction of this property.
- 6.2 **Application Permitted**
- 09/11/0169** Installation of Solar PV panels onto roof of St Paul's C of E School Railway Road was noted.
- 6.3 **Appeal Application**
- 10/00034/REFUSE** Grove Farm. Cllrs J Molyneaux and E Sumner attended the Inquiry. Cllr Molyneaux reported that the Inspector was very thorough and listened to all comments and made extensive notes. The outcome of the inquiry is not yet known.
- 7 Items For Discussion**
- 7.1 Concerns regarding parking on Westthoughton Road were discussed in the Open Forum. The Clerk will contact Barry Bradshaw at Fairpoint to pass on this additional information.
- 7.2 The Clerk was asked to contact Gary Hall at Chorley Council to find out when the tax base calculations are made for Adlington so that this information can be available to the Council at the time the precept is set for the following year.
- 7.3 It was agreed that the Parish and Town Council Charter has not as yet been used by the Council. Cllr Wilson and Cllr Hart will complete the LCC questionnaire on the Council's behalf.
- 7.4 It was agreed that the Council will have a Mayor and Deputy Mayor for the coming year. Cllr Hart will take the role of Mayor and Cllr Lowe the role of Deputy Mayor at the AGM in May.
- 7.5 The following were considered to be potential sites requiring the provision of Grit Bins: the corner of Thirlmere Close, the top of Farm Avenue and the entrance to the Fairview estate from Highfield Road North. The Clerk will submit these suggestions to LCC.
- 7.6 The Clerk will contact Chorley Council and Places for People with some questions relating to the allocation of housing on the new Fairview development. The condition of Highfield Road was discussed in the Open Forum; the Clerk will contact the resident who contacted the Council to pass on this information.
- 7.7 It was agreed that the Winter Service Bulletins received from LCC are useful and informative. The Clerk will complete the LCC online questionnaire to this effect.
- 7.8 The Chairman thanked all Councillors for their work in the year with special thanks to the two Councillors who did not stand for re-election, Cllr Bernard Cliffe and Cllr David Snape. He expressed his hope that they could still be called on to assist the Council in the future. The Clerk was asked to check the procedure for co-option to the two Councillor vacancies.
- 7.9 It was agreed that a small buffet will be arranged at the Spinners Arms to follow the Annual Town Meeting and AGM of the Council.
- 7.10 It was agreed that the monthly meetings should follow the usual pattern and be arranged for the third Monday in the month.
- 7.11 The following matters will be discussed at the next meeting:
- A resident's suggestion that the Council should contact Network Rail to ensure that train horns are sounded on the approach to the Fairview Railway Crossing
  - The Chorley Council Proposed Interim Parking Policy
  - the impact of the new station at Buckshaw Village on the rail service provision for Adlington
- 8 Items for Information**
- 8.1 TAS, public transport consultants for LCC currently undertaking a review of Community Transport, have arranged a workshop for Town and Parish Councils on Saturday 7<sup>th</sup> May at 1000 in the Council Chamber at County Hall. Councillors wishing to attend please contact the Clerk.
- 8.2 There will be a meeting of the Adlington Circular Walk group on Wednesday 4<sup>th</sup> May at 7pm at Fairview Community Centre.  
*The meeting closed at 8.55pm*

**Appendix**

## Agreed budget categories 2011/12

<b>Mayor's Allowance</b>	750.00
<b>Clerk's Salary</b>	4,500.00
<b>Administrative &amp; Telephone Costs</b>	300.00
<b>Training Costs</b>	250.00
<b>Insurance</b>	800.00
<b>Audit</b>	250.00
<b>Mayor's Inauguration</b>	150.00
<b>Civic Sunday</b>	250.00
<b>Remembrance Sunday (New Category)</b>	350.00
<b>Carol Service</b>	400.00
<b>Hanging Baskets</b>	5,000.00
<b>RBL Wreath</b>	20.00
<b>Plants for Planters (New category)</b>	50.00
<b>Subscriptions</b>	620.00
<b>Newsletter – Printing &amp; Production</b>	1350.00
<b>Newsletter - Distribution</b>	600.00
<b>Neighbourhood Watch</b>	50.00
<b>Community Awards Scheme</b>	1000.00
<b>Advertising</b>	100.00
<b>Notice Board Cleaning &amp; repair</b>	100.00
<b>Other Projects &amp; Contingencies</b>	500.00
<b>Election Expenses</b>	1500.00
<b>TOTAL</b>	<b>18890.00</b>