

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 17th May 2010
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

Members Present:

Chair Cllr A Wilson

Councillors B Cliffe, K Ellison, C Hart, D Hoyle, F Molyneaux, J Molyneaux, D Snape, K Snape, E Sumner

In Attendance: L Crouch, J Chamberlain, R Yates, H Yates

1 Open Forum

Adlington Citizens Awards

The Chair presented Robert and Hazel Yates with Citizens Awards for their many years of work for the benefit of the village and local people.

Dr & Mrs Yates then left the meeting

Janice Chamberlain, the police representative, reported that local police rotas were changing to reflect the fact that Thursday nights are becoming busier, which will have an effect on the scheduling of the monthly Police And Communities Together (PACT) meetings, although a decision has not yet been made on this. The next meeting will be on Thursday 3rd June at 2.30pm. Following a discussion of problems related to anti-social behaviour, Mrs Chamberlain will find out about links between the Police and the Lancashire Youth Service.

Mrs Chamberlain then left the meeting

2 **Apologies for Absence** were received from Cllr J Lowe and Cllr B Lee

3 **Minutes of the Meeting of 12th April** were moved by Cllr Cliffe and seconded by Cllr Sumner. These were accepted as a true record.

3.1 **Matters Arising** An email has been received from Mr Bradshaw at Fairpoint, explaining that LCC are considering implementing double yellow lines near to the entrance of the company offices. The Clerk was asked to contact Alan Capstick to ask why Residents' Permits were not being considered and to invite him to a meeting of the Town Council.

The Lancashire Lease of Life application form will be signed by the Chair.

A list of sub-committees and their members was circulated with membership as suggested at the AGM. This was agreed with the following amendments: Cllr Cliffe to be omitted from the website and finance sub-committees, Cllr Hart to be included on the finance sub-committee.

4 **Declarations of Interest** Cllr J Molyneaux declared an interest in item 6, Cllr Cliffe in item 5.3 Following his unavoidable absence from the AGM, **Cllr Clive Hart** was proposed as Vice Chair of the Town Council by Cllr Ellison and this was seconded by Cllr J Molyneaux and agreed unanimously. Cllr Hart made his Declaration of Acceptance of Office.

5 Finance

5.1 Copies of the balance sheet for 2009/10 were circulated. The Annual Accounts statement for 2009/10 was agreed by the Town Council and signed by the Chair.

5.2 The Annual Governance Statement for 2009/10 was agreed by the Town Council and signed by the Chair

5.3 The following payments were approved:

| | | |
|--|-------------------------|--------|
| L Crouch | Salary | |
| Petty Cash | Imprest | £19.15 |
| Adlington & District in Bloom for G Haslam | Notice board repair | £6.00 |
| B Cliffe | Frames for certificates | £10.50 |
| Spinners Arms (A Gilmartin) | Annual Meeting buffet | £96.00 |

5.4 No transfer of funds was required as advertising income and VAT refunded have been credited to the Current Account

6 Planning

6.1 New Applications

10/00310/FUL 30 Belmont Road – erection of a single storey rear extension to create conservatory and formation of raised patio to the rear of the conservatory. This application has been submitted in addition to application 10/00060/FUL for the same property. It was agreed to leave this for neighbours to comment.

10/00306/COU 48 Market Street – change of use from shop to cafe. It was agreed to leave this for neighbours to comment.

6.2 **Amendment to Application 10/00274/FUL** to reduce the size of the extension was noted

6.3 **Applications Permitted** were noted as follows:

10/00060/FUL 30 Belmont Road – single storey rear extension to create conservatory and veranda

10/00125/FUL 49 Westthoughton Road – single storey rear and side extension

10/00133/FUL St Paul's Church – extension to provide toilet facility. Concern was expressed that this application was decided by delegation rather than by discussion at the Chorley Council Development Control Meeting

7 Items For Discussion

7.1 It was agreed to withdraw the Town Council's support for the Definitive Map Modification Order applied for in 2007 relating to the footpath adjacent to footpath 5 and Fairview Community Centre, subject to the dedication of a new footpath on the site. The Clerk will contact Stephen Williams at LCC to inform him of this decision.

7.2 The Town Council website is now available but needs some correction before it is handed over fully. Cllr Ellison is in contact with daily.co.uk and will update the Clerk on progress.

7.3 It was agreed that the Clerk should continue to monitor the progress of the English Heritage application to list the Ridgway Arms. Cllr Cliffe will contact LCC again regarding the proposed Highway Investigation. The Clerk has contacted Admiral Taverns about the condition of the site.

7.4 It was agreed to pay £55.24 for the materials and plants required for the newly installed flower bed under the Town Council notice board on Park Road, but it was emphasised that this expenditure should have been agreed at a meeting prior to the work being undertaken.

7.5 The decision regarding expenditure on bedding plants for the Town Council planters was deferred until the next meeting.

7.6 The Clerk was asked to contact Stuart Sweetnam to find out whether Chorley Council has any plan to use the Community Payback service for maintenance work around the village, to avoid duplication. It was agreed that the Clerk would ask Gary Williams of Community Payback for the notice board maintenance to be done, at a total cost of £100-150 to include materials and tools.

7.7 It was agreed that the Chair donated to the library and renovated in 1993 is in need of repair and currently unsuitable for use. The Clerk will contact the library to agree on its disposal.

7.8 Alan Capstick's suggestion that bollards should be erected to improve pedestrian safety on the junction of Park Road and Market Street was discussed and approved. The Clerk will contact him, and update Mr Fox who made the initial request.

7.9 The plans for deployment of the SPID device and the decision relating to implementation costs for this were deferred to the next meeting. The Clerk will contact CADNWA and other Parish Councils for further information.

7.10 It was agreed that the Council notice boards will be used only for Town Council information, contact details for Chorley Council and details of the local MP. Other items of local information will be displayed if agreed by the Chair on an ad hoc basis, but this will not include fund-raising events.

At this point Standing Orders were suspended to allow the meeting to continue for 15 minutes

7.11 Items for submission for the Summer edition of Update should be sent to the Clerk by 30 June. The Clerk will produce a draft copy for the next meeting. Cllr Ellison will help with the final format. It was agreed that space could not be provided free of charge for fund-raising for individual charities.

7.12 The Clerk was asked to apply to the Land Registry for information regarding the ownership of the unadopted road leading to the King George playing fields.

- 7.13 | An additional pedestrian crossing was not discussed.
- 7.14 | Concern was expressed that replies to emails constituted discussion of matters outside the Town Council meetings and should therefore be kept to a minimum, with responses sent only to the Clerk and not circulated. In order to reduce the number of emails, it was agreed that for a trial period the Clerk would send a summary each week of post and emails received.

8 Items for Information

- 8.1 | Town Councillors were reminded that daily.co.uk emails need to be deleted once read to keep to the mailbox limit, even if these are being automatically forwarded.
- 8.2 | The Chorley Standards Committee Annual Report has been received by the Clerk
- 8.3 | A letter of thanks has been received from Adlington & District Community Association for the Community Award donation
- 8.4 | Notification of the LALC visit to Lancaster Castle on 10/10/10 and Autumn Conference on 18/9/10 have been received, and anyone requiring information on these was asked to contact the Clerk.
- 8.5 | Information on NHS Ownership Focus Groups has also been received by the Clerk and is available on request.

The meeting closed at 9.15pm