

**ADLINGTON TOWN COUNCIL**

Minutes of a Meeting held on Monday 20<sup>th</sup> May 2019  
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

**Members Present:****Mayor** P Walkden**Councillors** C Hart, J Lowe, J Molyneaux, K O'Donnell, A Robinson, B Speers, T Summers**In Attendance:** L Crouch (Clerk)

- 1 Open Forum** None
- 2 Apologies for Absence** None
- 3 Minutes of the Meeting** held on Monday 15<sup>th</sup> April 2019 and the Annual Council Meeting held on Monday 13<sup>th</sup> May were both accepted as a true record and signed by the Mayor.
- 3.1 Matters Arising** A Deputy Mayor has not yet been appointed. It was resolved that the current Councillor membership of all Working Groups would remain the same apart from the addition of the Mayor to the Finance Working Group
- 4 Declarations of Interest** Cllr Molyneaux declared an interest in item 6 as she is a member of the Chorley Council Development Control committee. Cllr Speers declared an interest in item 5.10 as she was reclaiming expenditure made on behalf of the Council. Cllr Walkden declared an interest in item 5.10 as he would be receiving the Mayor's Allowance.
- 5 Finance**
- 5.1** It was resolved to approve the Annual Internal Audit Report of the Annual Governance and Accountability Return (AGAR) 2018-19
- 5.2** It was resolved to approve the Annual Governance Statement 2018-19 (Section 1 AGAR). This was signed by the Mayor
- 5.3** It was resolved to approve the Accounting Statements 2018-19 (Section 2 AGAR). This was signed by the Mayor
- 5.4** The AGAR 2018-19 Part 2 Certificate of Exemption was signed by the Mayor. This will be sent to the External Auditor PFK Littlejohn. It was agreed at the April meeting that the conditions of exemption had been satisfied.
- 5.5** It was resolved to approve the Community Infrastructure Levy Report for 2018-19. This will be published on the website alongside the AGAR 2018-19 reports.
- 5.6** It was resolved to pay this year's LALC and NALC subscription but to give notice that the Council will be leaving next year. It was resolved that warning should have been given by LALC of the possible size of the fee increase due to a lack of subsidies. The fee is greater than the amount allocated for this year's total Subscriptions budget.
- 5.7** It was resolved to approve the statement of accounts and budget review for April
- 5.8** It was resolved that four Councillors will be the signatories for all of the Town Council bank accounts until the next election, scheduled for 2023, unless they leave the Council before then. It was resolved that the signatories for both of the Council's RBS accounts and also for the Council's Chorley Credit Union account will be **Cllrs Jeanette Lowe, Alan Robinson, Timothy Summers and Peter Walkden**. Cllrs Robinson, Summers and Walkden are already signatories for the RBS accounts. Cllr Lowe is already a signatory for the Chorley Credit Union account.
- 5.9** It was resolved to write to the NatWest bank to express the Council's concern that a signed document from a democratically elected body is not being accepted as an instruction to transfer money between its accounts, when this process has been followed for over ten years. It was suggested that one of the signatories to the account should accompany the Clerk on her next visit to the Chorley branch.
- 5.10** It was resolved to approve the following payments:
- |  |   |         |
|--|---|---------|
| L Crouch                                 | Salary                                    |         |
| L Crouch                                 | Petty Cash (Imprest) – certificate frames | £9.00   |
| Orange                                   | Phone charges 24/04/19 to 23/05/19        | £9.74   |
| P Walkden                                | Mayor's Allowance                         | £750.00 |
| J Dickinson                              | Internal Audit                            | £60.00  |
| Miss S Christopher (Spinners Arms)       | Mayor's Inauguration Refreshments         | £148.80 |
| B Speers                                 | Award shield and engraving                | £14.49  |
| The Information Commissioner             | Data Protection Fee                       | £40.00  |
| Lancashire Association of Local Councils | Annual membership fee                     | £734.88 |
- 6 Planning**
- 6.1 New or Amended Applications for consideration** None
- 6.2 Other Applications to be left for neighbours' comments.** It was resolved to leave the following applications for neighbours to comment: **19/00387/FULHH 30 Mill Street** Two storey side extension and **19/00388/FULHH 40 Grove Crescent** Single storey rear extension (following demolition of conservatory) and roof and elevational alterations.

**7 Items for Discussion**

- 7.1 Following complaints from a resident regarding the lack of a visible Police presence in the village some crime figures were received from PCSO Ben Pilling. It was resolved to reply to PCSO Pilling and to copy in the Police Inspector, Police and Crime Commissioner and local MP to raise the following points:
- some clarification of the figures provided is required as the number of calls to the police does not equate to the number of incidents logged.
  - the figures are presented as an improvement, but this does not reflect the feelings of residents who perceive that problems are not being addressed, particularly anti-social behaviour issues
  - are there any statistics relating to the number of 101 calls made which don't get through
- 7.2 Cllr Hart has been in contact with the Police and Crime Commissioner's Office and the Chief Constable following on from a response received from Police Inspector Ben Sladen which stated that the corporate position force-wide is that Remembrance Sunday event organisers must make their own traffic management arrangements. The PCC Office has responded to say that the Chief Constable makes the decisions for Lancashire. No response has yet been received from the Chief Constable.  
Cllr O'Donnell circulated a traffic management plan prepared for him by a friend who has experience in the industry. He has asked for tenders for the event from various traffic management companies and expects the cost of these to be in the £600 to £1000 range.  
It was agreed that the Police presence on the day is not only necessary for traffic management but is also essential because of the number of people in attendance and potential problems of crowd control
- 7.3 The NALC PSV licensing consultation was noted. It was agreed that Councillors would check the scope of this and let the Clerk have any additional comments before the consultation end date
- 7.4 Cllr Speers has produced a poster with the details of the Adlington in Bloom Clean-Up day which will take place on Saturday 8<sup>th</sup> June. A public skip will be available from 9am until 12 noon on Harding Street car park and the litter pick will start at 9.30am from Adlington Library. Cllrs O'Donnell, Robinson, Molyneaux and Summers will monitor the skip. The Mayor, Cllr Lowe and Cllr Hart will take part in the litter pick.
- 7.5 It was resolved to accept the offer of Adlington Scout Group to distribute the Summer edition of the Adlington Update newsletter. It was resolved to offer the same payment as for previous editions (£200)
- 7.6 Councillors were reminded to send in their election expenses forms to Chorley Council. It was agreed that the Mayor would send letters to all of the Councillors who did not stand in the election. The Adlington Circular Walk annual walk to check the route will be arranged shortly. Cllr Snape will be asking the Council's question regarding the timescale for an improved Adlington rail service at the Lancashire County Council Full Council meeting later this week. It was noted that Sunday trains are still being cancelled and that the replacement bus drivers often don't know the route and don't allow dogs.

**8 Items for Information**

- 8.1 Cllr Molyneaux reported that the Fairport fire clean-up operation is almost complete but contractors have still not gained access to eight of the 1200 properties involved. The owners of these properties will be contacted again
- 8.2 The Welfare Rights Service in Lancashire is facing drastic cuts of around 50% of its budget. Councillors were reminded to complete the online survey before 09/06/19

*The meeting closed at 8.51pm*