

# ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 21<sup>st</sup> June 2010  
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

## Members Present:

Chair Cllr A Wilson

Councillors B Cliffe, C Hart, F Molyneaux, J Molyneaux, J Lowe, D Snape, K Snape, E Sumner

**In Attendance:** L Crouch, J Chamberlain, A Capstick, B Bradshaw, A Fox

## 1 Open Forum

Mr Alan Capstick of LCC Highways and Mr Barry Bradshaw of Fairpoint attended the meeting to discuss the proposals for restriction of car parking on the A6 in Lower Adlington. Mr Capstick explained the LCC plan to introduce a 30m “no waiting between the hours of 8am and 6pm” zone near to the Fairpoint entrance. He explained that it would be hard to justify a residents’ parking scheme, as it needs to be proven that this would promote road safety or improve traffic management. If not, it would be deemed as an “amenity scheme” and would need to be progressed with Chorley Council. Mr Capstick’s observation of the residential parking requirement, made on a Sunday morning at 8.30am, does not indicate that there is demand for this. The Town Councillors felt that the local residents should be encouraged to ask for consultation on this matter through their Borough Councillor. It was also suggested that some residents could benefit from the dedication of formal driveways to their houses, where a guard-rail is currently sited. This option would require them to apply for planning permission from Chorley Council. Mr Capstick will check if there is a case for installing 30mph repeater signs in this location in conjunction with speed camera signs related to the visiting SPID.

Mr Capstick also covered the following topics:

- Bollards will be installed on the pavement on the corner near the Co-op in Lower Adlington, assuming no underground obstruction exists. These will be made from recycled plastic and will be 1m high.
- Plans of the proposal to extend the double yellow lines on Highfield Road along the length of the Children’s Centre were circulated
- Plans to introduce traffic calming measures on the approach to the railway bridge on Railway Road were circulated
- Traffic calming measures for residential roads are considered where the average speed currently exceeds 25.6mph. Trials are currently underway in three Lancashire locations of “sign-only” schemes. Daisy Hill Drive would need a speed survey to be undertaken before any action was taken. Fairview roads are not yet adopted but speeds are unlikely to be in excess of this figure.

The Town Council expressed its appreciation of the action being taken by LCC Highways in regard to its proposals. Mr Capstick explained that all the plans were subject to change if current and proposed funding constraints result in a review of planned projects.

**Janice Chamberlain**, the police representative, had nothing specific to report. She was uncertain of the current situation regarding the police deployment of SPID devices; the Clerk will contact PC Matt Lee to clarify this. The next Police And Communities Together (PACT) meeting will be on Thursday 1<sup>st</sup> July at 6.30pm.

*Mrs Chamberlain, Mr Fox and Mr Bradshaw then left the meeting*

2 **Apologies for Absence** were received from Cllr K Ellison, Cllr D Hoyle and Cllr B Lee

3 **Minutes of the Meetings of 10<sup>th</sup> and 17<sup>th</sup> May** were moved by Cllr Cliffe and seconded by Cllr Snape. These were accepted as a true record.

3.1 **Matters Arising** Robert and Hazel Yates have passed on their thanks for the Citizen’s Awards they received at the Annual Town meeting.

4 **Declarations of Interest** Cllr J Molyneaux declared an interest in item 6, Cllr Wilson in item 6.2. Cllr Wilson reminded Councillors of the implications of “personal” as opposed to “prejudicial” interest. Training on this subject is available from Chorley Council; Cllr Wilson will look into this. The Clerk asked that any remaining Annual Declaration forms should be passed to her as soon as possible so these can be sent on to Chorley Council.

## 5 Finance

5.1 The forms for the addition of a bank account signatory were given to Cllr Hart to complete. Cllr Cliffe will be removed from the list.

5.2 The Clerk explained that the Inland Revenue has awarded the Town Council incentive payments for online PAYE year-end submissions in 2009 and 2010 totalling £175

5.3 The following payments were approved:

L Crouch	Salary	
Petty Cash	Imprest	£5.00
Adlington & District in Bloom	Notice board flower bed materials	£55.24
J Dickinson	Internal Audit	£50.00
P Dodd	Hanging baskets (payment 1 of 2)	£2775.00
Adlington & District Community Centre	Neighbourhood Watch	£12.00

5.4 It was agreed to transfer £3200 from the savings account to the business account

5.5 A correction was made to the year-end return and signed by the Chairman and Clerk, to indicate that rules relating to Trust Funds are N/A

## 6 Planning

6.1 It was agreed that a planning sub-committee meeting would always be necessary for major applications to allow full discussion. The sub-committee will meet on 8/7/10 at 7pm at 6 Meadow View and will discuss the process for dealing with future planning applications where the last date for comments falls between Town Council meeting dates. The Clerk will ask for extensions to all the applications recently notified (Granville Street, Grove Farm, Rigby House Farm and Go Ape) to allow the sub-committee’s comments to be ratified at the next full Council meeting.

### 6.2 New Applications

**10/00336/FUL** 17 Rivington Ave – single storey rear extension. It was agreed to leave this for neighbours to comment.

**10/00340/FUL** 3 Station Road – change of use from hot food takeaway to taxi booking office. It was felt that this would lead to no increase in traffic, so left for neighbours to comment.

**10/00420/FUL** St Paul’s C of E School – erection of a pavilion and **10/00457/FUL** 19 Highfield Road – bay window to front – were also left for neighbours’ comments.

6.3 **Applications Permitted** were noted as follows:

**10/00033/FUL** 8 Norwood Close – side extension and aviary

**10/00226/FUL** 17 Thirlmere Drive – rear extension and porch

**10/00257/FUL** Sandons Farm – variation to planning condition.

**10/00274/FUL** 32 Anglezarke Road – side extension

## 7 Items For Discussion

7.1 It was agreed that the best position for an additional pedestrian crossing on Chorley Road would be near to the Telephone Exchange building. Mr Capstick was asked for his comments, and explained that there are various schemes which could be considered, that a zebra crossing costs around £20,000 to install, and that priority is decided on a scoring system including whether this would encourage walking and cycling. Priority schemes for 2010/11 have already been decided. In order to be considered for 2011/12, bids must be submitted by Sept 2010. Mr Capstick will add this request to his list for consideration.

7.2 Mr Capstick was asked why the road at the entrance to King George playing fields could not be adopted by LCC. He explained that it needs to be brought up to standard by the owner of the land before this can be considered. The land has not been registered by the Land Registry, although a partial fence has been erected at some time in the last few years. The Clerk will contact Chorley Council again to find out who the landowners were at the time the playing field was constructed, and who put up the fencing.

7.3 It was agreed to pay for bedding plants for the Town Council planters at a cost of £25.

- 7.4 Options for the 2011 hanging baskets will be discussed at the next meeting of the Street Scene sub-committee.
- 7.5 The Adlington Town Council website [www.adlingtontowncouncil.co.uk](http://www.adlingtontowncouncil.co.uk) is now live. The Town Council expressed its thanks to Cllr Ellison for her work in getting the website up and running. Councillors were asked to consider which email address they wish to be displayed.  
*Item 7.17 was moved up the agenda*
- 7.17 The Town Council expressed its support for the LCC Prohibition of Stopping on School Markings order, which gives power to parking attendants to issue notices to vehicles stopping on the zig-zag markings in front of schools. A formal LCC press notice will announce the date of implementation once all consultations are completed.
- 7.6 The investigation into the ownership of the road at the front of the Ridgway Arms is now with Lancashire County Council's legal department. Alan Capstick will check on progress with this.  
*Mr Capstick then left the meeting*  
*At this point Standing Orders were suspended to allow the meeting to continue for 30 minutes*
- 7.7 The Clerk will contact Chorley Council to ask for provision of toilet facilities in Adlington cemetery.
- 7.8 The Clerk will contact Chorley Council to request that investigation is undertaken into possible uses for the Chapel building in Adlington cemetery
- 7.9 The Community Centre will be unavailable on Remembrance Sunday this year. The Clerk will contact Willow House Nursery to ask if their car park can be used for assembly before the procession. Cllr Lowe will find out costs and availability for the use of St Paul's Club after the ceremony. It was agreed that a list of arrival times for each location should be agreed before the event, as was done last year.
- 7.10 Adlington footpaths were not discussed.
- 7.11 The Clerk will contact Alan Cox and PC Matt Lee for information on the current SPID deployment.
- 7.12 It was agreed that the Clerk will contact the Adlington Carnival committee, and include the Carnival dates in the next edition of the Update newsletter. The Clerk will produce a summary of the Annual Report to be displayed in the notice boards, library and newsletter, along with information on how to obtain the full report.
- 7.13 It was agreed that Citizens Awards are a "thank you" from the Town Council, and names for consideration should therefore be proposed by a Councillor.
- 7.14 It was agreed that the Clerk should apply for the next course available from LALC for the Certificate in Local Council Administration. It was agreed that this would be funded by the Town Council at an approximate cost of £200. In addition it was agreed that the Clerk will be awarded £250 on completion of the course in recognition of the extra work which will be required.
- 7.15 Councillors were asked to contact the Clerk with any training requirements
- 7.16 It was agreed that the request for funding from Chorley Shopmobility was too late to be considered in the current year, and that a re-application may be considered next year.
- 7.18 The Clerk was asked to contact Chorley Council to find out when the next date(s) for applications to the Play and Recreation Fund will be, and to express the Council's opinion that insufficient time was given for the recent application process
- 7.19 The "Go Ape" extension application will be discussed at the next Planning sub-committee meeting
- 7.20 It was agreed to continue with the weekly email and post notifications.

## **8 Items for Information**

- 8.1 SLCC membership for the Clerk at a cost of £95 p.a. was considered to be of no advantage
- 8.2 A letter of thanks has been received from Adlington St Paul's Parish Church for the Community Award donation towards the upkeep of the church clock.
- 8.3 Chorley Council is looking to appoint an additional Parish Councillor to the Chorley Standards Committee, but would prefer no more than one member from each Parish. Cllr Wilson is currently a member of the Standards Committee.
- 8.4 Invitations have been received for representatives to attend the LALC AGM on 6/11/10 and the LALC area meeting on 12/7/10

*The meeting closed at 9.25pm*