

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 18th July 2011
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

Members Present:

Mayor Cllr C Hart

Councillors K Ellison, N Holt, J Lowe, K Snape, E Sumner, J Taylor, A Wilson

In Attendance: L Crouch (Clerk), Mr B Leyden, Mr P Harrison, and a Police Representative

1 Open Forum

The police representative reported that PC Debra Jones has received a Chief's Commendation award for her actions when she prevented a suicide at Adlington railway station. In response to a question from the Council she said that the new 20mph residential speed limits would be a matter for the police as would any other speed limit once these have been applied by Lancashire County Council.

The police representative then left the meeting

Two representatives of Euxton Parish Council introduced themselves. They are visiting other local councils as part of a review of their own meeting procedures.

2 **Apologies for Absence** were received from Cllr D Hoyle, Cllr F Molyneaux and Cllr J Molyneaux and accepted by the Council.

3 **Minutes of the Meeting of 20th June 2011** were moved by Cllr Lowe and seconded by Cllr Ellison. These were accepted as a true record and signed by the Mayor.

3.1 Matters Arising

4 **Declarations of Interest** Cllr Lowe declared an interest in item 5.2

5 Finance

5.1 The statement of accounts and budget review for June 2011 was approved.

5.2 The following payments were approved:

L Crouch	Salary	
Petty Cash	Imprest – DP registration & stamps	£39.32
J Lowe	Plants for planters	£15.60
Adlington & District in Bloom	Plants for planters	£22.80

5.3 It was agreed to transfer £400 from the savings account to the business current account

6 Planning

6.1 New Applications

11/00575/FUL 22 Marlow Court – Erection of single-storey rear extension. It was agreed to leave this for neighbours to comment.

6.2 Appeal Applications

10/00131/FULMAJ Land 100m East of Wigan Lane Coppull – Paintballing. An email has been received from a resident, who is concerned that the recently submitted appeal against the enforcement order served on the company to prevent them from continuing paintballing activity is a stalling tactic to allow this to continue over the summer. The Clerk was asked to contact Chorley Council Planning to ask if it is possible to issue a "Stop Order" in these circumstances.

7 Items For Discussion

7.1 Concern was expressed that if permission is granted for allotments on the Common this will worsen the already poor access along Park Road. The Clerk was asked to contact Chorley Council and Lancashire County Council Highways Department to ask for emergency contingency plan information relating to this section of road and the large residential area it serves.

7.2 Stuart Sweetnam from Chorley Council has replied to the query regarding mink on the canal bank to say he has not seen any locally but is aware that they are widespread. If mink are destroyed this needs to be an ongoing process due to re-colonisation. The DEFRA website gives some guidelines. Cllr Lowe will speak to marina residents and the Mayor will contact British Waterways for further information.

- 7.3 The Council agreed that the current measures being taken to protect personal data are appropriate. These include password protection on the Town Council computer and internet network, and a locked cabinet for the storage of physical files. The Clerk will circulate the NALC guidelines for Councillors with the next agenda. She will circulate the Model Publication Scheme for adoption at the next meeting to ensure compliance with Freedom of Information legislation
- 7.4 Councillors wishing to attend the LALC AGM were asked to contact the Clerk. Representation will be agreed at the next meeting
- 7.5 The Clerk was asked to contact Lancashire Police to obtain footfall statistics for Adlington Police Station, and find out how this compares with other local Stations.
- 7.6 The conditions requested by Chorley Council for the relocation of the Edna Shone Memorial bench were agreed. Chorley Council requires the Town Council to maintain the bench and to arrange for its removal if given three months' notice. The Clerk will contact Chorley Council to accept these and Ian Barlow to request the installation of the bench and tree.
- 7.7 The Council has been contacted by a resident with concerns that the flats under construction at the corner of Daisy Hill Drive and Chorley Road are not as shown on the original planning application. The Clerk was asked to pass these concerns on to the Planning Department for their comments.
- 7.8 It was suggested that a Working Group of young people could be appointed to feed ideas and questions to the Town Council relating to matters of interest to them. Cllr Holt will speak to local youth groups and report to the next Town Council meeting.
- 7.9 The response received from the Post Office regarding proposals for disabled access to the new post office location in Higher Adlington was noted.
- 7.10 It was agreed that the Clerk be given Delegated Powers to report minor maintenance issues around the village to the relevant authorities on the Council's behalf. An example of this would be damage to telephone boxes. The Clerk will email Councillors to keep them informed of anything reported.
- 7.11 It was agreed that the large amount of email received each week makes it impractical for this to be printed and posted. The Clerk will post agendas and relevant documents before each monthly meeting to Cllr Taylor, who will provide her with a personal email address to allow forwarding of other electronic communication received between meetings
- 7.12 It was agreed that the Chorley Council polling Station Review documents would be displayed on the notice boards, and that it should be left to residents to comment on the review.
- 7.13 The Mayor will consider the LCC Draft Policy for Managing Unauthorised Encampments and a response will be discussed at the next meeting.
- 7.14 The Mayor expressed thanks on behalf of the Council for all the work done by Adlington & District in Bloom to approve the appearance of the War Memorial and its surroundings.

8 Items for Information

The Bolton Ironman Road Closure details were noted

The meeting closed at 8.55pm