

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 17th August 2015
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

Members Present:

Mayor Cllr S Higgins

Councillors J Banks, A Evans, C Hart, B Lee, J Lowe, F Molyneaux, J Molyneaux, A Wilson

In Attendance: L Crouch (Clerk), County Cllr Kim Snape and three residents

1 Open Forum

Mr Rossi introduced himself to the Council and expressed his opinion that the bus stops close to the Co-op and Tesco supermarkets should have seating to cater for elderly and disabled passengers, and also that the one near to the Co-op requires additional protection from the elements. He also expressed his concern that vehicles are leaving the Tesco car park in a dangerous manner. The Mayor thanked him for attending and agreed that these matters would be followed up by the Council.

Mr Summers and Mrs Sumner introduced themselves to the meeting.

2 Apologies for Absence None

3 **Minutes of the Meeting** held on Monday 20th July were accepted as a true record and signed by the Mayor.

3.1 Matters Arising None

4 **Declarations of Interest** Cllr J Molyneaux declared an interest in item 6 as she is a member of Chorley Council Development Control Committee. Cllrs Lowe and Cllr Higgins declared an interest in item 5.3 as they are recipients of payments. Cllr Banks declared an interest in item 6 as he lives close to the site of application 15/00753/FUL.

5 Finance

5.1 It was resolved to approve the statement of accounts and budget review for July 2015.

5.2 It was resolved that the room hire charges and the unbudgeted excess of the uncontested election charges should be allocated to the contingency budget

5.3 It was resolved to approve the following payments, with a correction to the invoice amount for the Orange phone charges, incorrectly shown on the agenda as £9.31

L Crouch	Salary	
Petty Cash	Imprest - Stamps	£19.44
Orange	Phone charges 24/07/15 to 23/08/15	£9.38
S Higgins	Buffet for Civic Sunday from Real Honest Foods	£200.00
Chorley Council	Uncontested election fees	£1076.00
J Lowe	Compost & Plants for the WW1 plaque flower bed	£15.48

5.4 It was resolved to transfer £1500 from the RBS savings account to the business current account

5.5 It was resolved that the Finance Working Group would consider changes to the budget categories and amounts for next year, possibly to include a separate category for hanging baskets and planters.

5.6 It was resolved that the Finance Working Group would consider developing a protocol for purchases made on behalf of the Council.

6 Planning

6.1 New applications

15/00654/FUL Crawshaw Hall Farm The Common Change of use and extension of former piggery to ancillary domestic building to be used as a residential annexe in association with the existing dwelling at Crawshaw Hall Farm. It was resolved to contact Chorley Council to express concern that there has been a lot of residential development on this Green Belt site.

15/00666/FUL 9 Greenfield Road Erection of two storey rear extension. It was resolved to query whether the extension proposed follows the guidelines because of its height and size.

15/00753/FUL Unit 1 & Unit 4 60A Westhoughton Road Variation of condition 5 of planning approval 14/01166/COU (doggy day care centre) to allow hours of operation 8am to 9pm any day of the week (currently approved as 8am until 8pm any day). No objection was raised but it was resolved to contact Chorley Council to point out that this application relates to Unit 4 only.

7 **Items for Discussion**

- 7.1 The Town Council received three formal applications for co-option before the closing date. It was resolved to hold a short formal interview for each applicant before the next meeting on 21/9/15, starting at 6.45pm. The Clerk will contact the applicants to arrange this.
- 7.2 It was resolved to contact Stuart Clewlow to thank him for the information received regarding the provisional plans for the use of the Chapel of Rest and to express the Council's support. It was noted however that the Chapel is owned by Chorley Council and that officers at Chorley will be able to give additional information.
- 7.3 Permission for the siting of the community notice board is being sought from LCC. The Clerk will meet with Ray Scholes on 24/8/15 to discuss this.
- 7.4 It was resolved that invited guests to the Open Forum would be offered 10 minutes in which to address the Council and that guests attending without notice will be offered 5 minutes in which to speak. This can be extended at the Mayor's discretion
- 7.5 Clarification received from Linda Robinson at LCC regarding the Lancashire Sign Posting project was noted
- 7.6 It was resolved to contact LCC Highways to request that the traffic island previously located adjacent to the Market Street roundabout is re-installed, and that if this is likely to be of a different style from previously the Town Council would like to be kept informed of the reasons for this.
- 7.7 LCC has agreed to replace the crossing beacons with something brighter, it was resolved to contact them to check when this will be done. It was also resolved to contact LCC to request that all temporary bus stops are removed to avoid confusion for passengers. It was agreed to send the resident who raised the queries the information that a railway footbridge to replace the unmanned crossing is still under consideration by Network Rail
- 7.8 It was resolved to consider the location for Town Council meetings next year at the next meeting. It was resolved to contact the library to determine how many chairs and tables are available and whether the staff would be able to set the room up ready for the meeting. Councillors will consider any other suitable venues which may be available for hire in the village.
- 7.9 Information has been received from both LCC and Chorley Councils regarding youth activity sessions to be held over the summer holiday. It was resolved to contact both again regarding provision from September onwards.
- 7.10 It was resolved to set a date for a Remembrance Sunday meeting in September and to invite all interested parties to this.
- 7.11 It was resolved to express the Council's support in principle of the idea of a Scarecrow Festival, and to contact the organisers to ask that the Council is kept informed of the plans.
- 7.12 It was resolved to remove the three donated boardroom chairs from the asset register and to agree that the Community Centre Association can dispose of these as they are in very poor condition.
- 7.13 There were no further urgent matters for the Council's attention.

8 **Items for Information**

8.1 None

The meeting closed at 9.00pm