

# ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 17<sup>th</sup> September 2012  
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

## Members Present:

Mayor J Lowe

Councillors D Croft, C Hart, S Higgins, D Hoyle, B Lee, J Smethurst, E Sumner, A Wilson

In Attendance: L Crouch (Clerk) and a Police representative

## 1 Open Forum

The Police representative reported that there had been various crimes and incidents in the area, including damage to the Fairview Play Area, which was recorded on CCTV cameras. She said no progress had been made in preventing obstruction of the dropped kerb on Fielding Place, and asked the Council for its help with this. The Mayor thanked her for attending.

*The Police representative left the meeting*

2 **Apologies for Absence** were received from Cllr G Dunn who was away on holiday and Cllrs J & F Molyneaux who were engaged on Chorley Mayoral duties, and accepted by the Council.

3 **Minutes of the Meeting of 20<sup>th</sup> August 2012** were accepted as a true record and signed by the Mayor.

3.1 **Matters Arising.** None

4 **Declarations of Interest** None

## 5 Finance

5.1 It was resolved to approve the statement of accounts and budget review for August 2012

5.2 It was resolved to remove the name of Robert Yates from the list of signatories for the Mayor's Charity bank account, and to add Cllrs Jeanette Lowe and Barry Lee.

5.3 It was resolved that a Chorley Building Society investment account was no longer appropriate for Council reserve funds, as the recent account changes include additional transaction charges. It was resolved to reconsider the investment of reserve funds when Santander takes over the Town Council accounts later this year

5.4 The audited Annual Return for the year ended 31 March 2012 was approved and accepted by the Council. An issue raised regarding information to be included in the asset register was noted and it was resolved that this will be reviewed by the next meeting of the Finance working group

5.5 It was resolved to approve the renewal of the AVG internet security for two years following receipt of a revised quotation of £25 + VAT

5.6 It was resolved to approve the following payments:

L Crouch	Salary	
Orange	Phone charges 24/8/12 to 23/9/12	£9.31
Adlington & District Community Assn	Neighbourhood Watch	£12.00
BDO LLP	External Audit	£162.00

5.7 It was resolved to transfer £500 from the savings to the business current account

## 6 Planning

### 6.1 New Applications

**12/00827/FUL** 22 Ollerton Street - Ancillary outbuilding for general domestic use. It was resolved to leave this for neighbours to comment.

### 6.2 Applications Permitted

The following granted planning permissions were noted:

**12/00637/FUL Ridgway Arms 176 Chorley Road** - Installation of ATM and associated lighting and CCTV camera

**12/00640/FUL3 Nightingale Street** - Erection of conservatory at rear

**12/00659/CLPUD6 Meadow View** - Erection of conservatory to rear elevation

**12/00615/FUL Ridgway Arms 176 Chorley Road** - Amendment increasing the total demolition area of the side elevation of the building by 14sqm, reducing extension by 15sqm and new entrance doors.

**12/00648/ADV Ridgway Arms 176 Chorley Road - 5 x Fascia Sign, Projecting Sign, ATM Sign**

**12/00636/FUL Ridgway Arms 176 Chorley Road - Erection of external pedestrian ramp and platform, external chiller, relocated air conditioning units, car park layout amendments and pedestrian walkway**

**12/00673/FUL 35 Mayfield Avenue Double Storey Side Extension & Single Storey Rear Extension 12/00686/COU Om Shanti 4 Babylon Lane - Change of use to book keeping and accountancy practice**

**12/00645/FUL Land 66M North West Of 6 Ellerbeck View - timber clad animal welfare shelter**

## **7 Items for Discussion**

7.1 It was resolved that the format of the Remembrance Sunday event would be similar to previous years. A meeting to address problems raised following last year's event was arranged for 7pm on 2/10/12 at Fairview Community Centre. The Clerk was asked to contact all participants.

7.2 It was resolved to accept the offer of Cllr Smethurst to design the next edition of the Update newsletter based on input provided by the Clerk. It was also resolved to obtain a quotation for the printing only from the current supplier in the first instance. Items for inclusion were suggested by Councillors

7.3 It was resolved to agree the list of New Councillor documents suggested by the Clerk with some minor amendments

7.4 It was resolved to request information from Chorley Council regarding this year's tax base calculation before the Finance working group meets to discuss the precept for 2013/14

7.5 It was resolved to contact LCC regarding obstruction of the dropped kerb which is actually on Fielding Place, off Sutton Lane

7.6 It was resolved that a visit to the CCTV operations centre will be arranged for all interested Councillors

7.7 It was resolved to look into QEII funding options for the Jubilee and other playing fields

7.8 It was resolved to contact LCC and Chorley Community Housing regarding the disabled parking currently available on Mill Street

7.9 Cllr Hart summarised for the Council the difference between a Neighbourhood Plan and a Parish Plan. It was resolved that production of a Neighbourhood Plan would be time-consuming and costly. It was therefore resolved that Cllr Lowe will update the current Parish Plan (2006 edition) and circulate for comments to the Council, after which a draft consultation edition will be published and input from residents invited.

7.10 Both Higher and Lower Adlington were poorly ranked in the 2012 Lancashire Best Kept Village competition. It was resolved to display the reports in the Town Council notice boards, and to send them to both LCC and Chorley Council

7.11 Cllr Lowe has confirmed that the hanging baskets will continue to be watered until these are removed by Chorley Council

7.12 It was resolved to request assistance from the Chorley Disability Forum in assessing the needs of disabled residents and visitors to the village.

7.13 It was resolved to amend the Town Council Standing Orders to reflect the new Code of Conduct accepted by the Council in August 2012

7.14 There were no other matters to be considered

## **8 Items for Information**

8.1 A request for funding has been received; however the Council has no power to make a donation for the benefit of an individual resident. The Clerk was asked to contact the resident to explain this.

8.2 Heath Charnock Parish Council has received some comments relating to Adlington in its recent Residents' Survey

*The meeting closed at 8.53pm*