

# ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 13<sup>th</sup> October 2014  
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

## Members Present:

Mayor Cllr D Croft  
Councillors A Evans, S Higgins, B Lee, J Lowe, F Molyneaux, J Molyneaux, J Smethurst, E Sumner, A Wilson

In Attendance: L Crouch (Clerk)

- 1 Open Forum** None
- 2 Apologies for Absence** were received from Cllr C Hart who was away on holiday and Cllr A Evans who would be late because of a school meeting.
- 3 Minutes of the Meeting held on Monday 15<sup>th</sup> September** were accepted as a true record and signed by the Mayor.
- 3.1 Matters Arising** The resident who had expressed an interest in becoming a Town Councillor has now decided against applying, so the Clerk will re-advertise the vacancy for co-option with a closing date of 14/11/14. Email applications will go to the Clerk, postal applications to the Mayor.
- 4 Declarations of Interest** Cllr J Molyneaux declared an interest in item 6 as she is a member of Chorley Council Development Control Committee.
- 5 Finance**
- 5.1** It was resolved to approve the statement of accounts and budget review for September 2014. The bank statements were signed by Cllr Sumner.
- 5.2** It was resolved to approve and accept the audited Annual Return for 2013/14. There were no matters arising from the report.
- 5.3** It was resolved to approve the following payments:
- |                  |  |         |
|------------------|--|---------|
| L Crouch         | Salary                                 |         |
| Petty Cash       | Imprest - printer paper                | £5.50   |
| Orange           | Phone charges 24/09/14 to 23/10/14     | £9.31   |
| BDO LLP          | Audit of annual return                 | £120.00 |
| RBL Poppy Appeal | Poppy Wreath (LGA section 137 payment) | £17.00  |
- 5.4** It was resolved to transfer £500 from the RBS savings account to the business current account.
- 5.5** Following the refusal of the bid for funding towards the refurbishment of the Jubilee Playing Fields made by the Town Council to Biffa, Lindsey Blackstock has secured additional funding of £35,000 from Chorley Council. It was resolved to use the £5000 allocated by the Town Council at its August meeting as "match funding" to contribute instead directly to a total spend of £50,000 on phase 3 of the facility. Materials and play equipment will be bought by Chorley Council, who will be undertaking the work, and the Town Council will be billed for its share of this.
- 5.6** It is estimated that an official opening event for the Jubilee Playing Fields to include instruction in the safe use of the skate park and other facilities will cost around £2000-£3000. The Clerk will look into the criteria for applying for funding from the Community Action Fund. An event would be planned for the spring following completion of the facility
- 5.7** It was resolved to hold a meeting of the Finance Working Group on Thursday 27/11/14 at 7.15pm at Fairview Community Centre
- 5.8** It was resolved to test the Microsoft Security Essentials package on the Town Council computer. If the Clerk does not consider it suitable or if there are performance issues, it was resolved to delegate a decision regarding a suitable alternative to the Clerk, to be paid for from petty cash.
- 6 Planning**
- 6.1 New Applications**
- 14/00786/FUL Tamarisk Beauty Shoppe 98 Chorley Road** Conversion of Beauty Salon (Sui Generis) to 2 no. Flats (C3). It was resolved to object to the application on the basis of insufficient car parking in the vicinity. Concern was also expressed that the application refers to spaces in the public car park as "on-site parking" which is obviously incorrect. The Clerk was asked to check with Chorley Council regarding the rules for start-up business grants.
- 14/00972/FUL Rainbow House Railway Road** Erection of car port and roof over log store. It was resolved to leave this for neighbours' comments
- 6.2** It was resolved to forward the comments received relating to planning application 14/00503/COU to Chorley Council for their comments, and to request Chorley Council's response to the letter relating to application 14/00883/FUL which they have already received. It was resolved to also ask for details of the current "garden planning" policy.

**7 Items for Discussion**

- 7.1 It was resolved to remove the links to individual Councillors [adlingtontowncouncil.co.uk](http://adlingtontowncouncil.co.uk) email addresses from the website to avoid the large amount of “junk mail” being received and also to avoid a possible breach of Data Protection rules. It was also resolved to direct twitter communication to the Clerk’s email address rather than to the Mayor.
- 7.2 It was resolved to ask Mr Harrop from Northern Rail who will be attending the November meeting for his response to questions relating to possible timetable changes to include additional stops at Adlington Station, the quality of the rolling stock in use and the lack of sufficient carriages at peak times. In addition, the future of the manned ticket office and increased provision of live train information will be addressed.
- 7.3 It was resolved to withdraw the Council’s evidence relating to a Modification Order for a footpath from Footpath Number 5 to Highfield Road submitted in May 2010
- 7.4 It was resolved to contact Lancashire County Council Highways section to ask for a lighting safety assessment for the Railway Road footbridge, and to confirm that this will be repainted in keeping with the new road bridge.
- 7.5 It was resolved that the “Fly A Flag” event will be more appropriately celebrated by Chorley Borough Council who have already signed up to take part.
- 7.6 It was resolved to send on the residents’ comments regarding footpaths 13 and 14 to Lancashire County Council
- 7.7 It was resolved that Cllr J Molyneaux will pass on the Lancashire Best Kept Village reports to Chorley Council. It was also resolved to pass on any comments to the individual properties mentioned in the reports, and display the reports on the notice boards.
- 7.8 It was resolved to pass on the Chapel Street parking issues to the local Police, to contact Lancashire County Council again about the safety issues crossing the A6 in Lower Adlington and to pass on the comments relating to the Park Road speed bumps to Lancashire County Council Highways. The dog fouling has already been reported to the Chorley Council Neighbourhood Warden.
- 7.9 It was resolved to formally request that consideration is given by Chorley Council to registering both Jubilee Playing Fields and the Grafton Street Play Area as “Fields in Trust”
- 7.10 Lancashire County Council has agreed, following a site visit with Town Councillors and County Councillor Kim Snape, to erect a barrier alongside the vehicle entrance to the Tesco car park to give pedestrians more time to see traffic exiting at this point. Tesco has been asked to provide a speed bump, the Clerk will check with Cllr Snape whether this has now been agreed.

**8 Items for Information**

- 8.1 Adlington Station services were highlighted at the recent Three Tier Forum meeting
- 8.2 The Mayor thanked everyone for the donations made for his recent Charity Walk
- 8.3 The bingo session has been reorganised and will now be held on Tuesday 25/11/14 at St Paul’s Church Club in aid of the Mayor’s Charities
- The meeting closed at 8.50pm*