

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 16th October 2017
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Members Present:**Mayor** Cllr A Robinson**Councillors** A Ball, C Hart, J Lowe, F Molyneaux, J Molyneaux, K O'Donnell, B Speers, T Summers, P Walkden and A Wilson**In Attendance:** L Crouch (Clerk), Simon Charnock (Customer Transformation Officer from Chorley Council)

- 1 **Open Forum** Mr Charnock explained that Chorley Council is providing courses to promote digital inclusion for residents. He explained that the need to access information online is increasing, particularly with the introduction of Universal Credit which is scheduled for April 2018. A taster session has been arranged at Adlington Library on 08/12/17 and it is hoped that support can be offered in conjunction with Citizens' Advice volunteers in future. Other sources of help are Chorley Council offices and Jobcentres. Mr Charnock asked for any suggestions for additional courses in the future as many topics are available including ICT essentials, ICT functional qualifications, using a tablet, making the most of social media and staying safe online. His department can make equipment available for the courses if necessary.

The Mayor thanked him for the information and Mr Charnock left the meeting.

- 2 **Apologies for Absence** were received from Cllr Evans for personal reasons and accepted by the Council.
3 **Minutes of the Meeting** held on Monday 18th September 2017 were accepted as a true record and signed by the Mayor.

- 3.1 **Matters Arising** None

- 4 **Declarations of Interest** Cllr J Molyneaux declared an interest in item 6 as she is a member of the Chorley Council Development Control Committee. Cllr Lowe declared an interest in item 5.2 as she was to be reimbursed for items bought on behalf of the Council. Cllr Robinson declared an interest in item 6.1 as he is an employee of Pincroft Dyeing and Printing Company Limited.

Finance

- 5.1 It was resolved to approve the statement of accounts and budget review for September 2017.

- 5.2 It was resolved to approve the following payments:

L Crouch	Salary	
Petty cash	Imprest – printer cartridge and Remembrance Sunday wreath (£20)	£42.98
Orange	Phone charges 24/09/17 to 23/10/17	£9.74
Campaign to Protect Rural England	Membership renewal	£36.00
BDO LLP	Annual External Audit fee	£120.00
J Lowe	Plants for planters	£25.94

- 5.3 It was resolved to transfer £600 from the RBS savings account to the current account

- 5.4 It was resolved to approve and accept the audited Annual Return and Certificate for 2016/17 and to note the issue arising from the audit, which had to be returned as the value of assets should not have included the value of the donated AED. It was noted that the value of the AED has now been recorded as £1 based on the advice received from BDO LLP rather than £0 as agreed at the September meeting. The Clerk was asked to contact the auditor to query the conflicting information received regarding the resolution of this issue.

6 Planning

- 6.1 **New or Amended Applications for consideration**

It was resolved to ratify the comments sent after the September meeting regarding the following application:
17/00888/OUT 59 Church Street Outline application for the erection of a detached dwelling (with all matters reserved save for access)

It was resolved to leave the following applications for neighbours to comment:

17/00914/FUL Pincroft Dyeing And Printing Company Limited Market Street Proposed extensions to factory (B2 Use Class), demolition of existing 2 storey workshop building (including stores and ancillary office), replacement workshop office and new river defence wall. **17/00955/COU Unit 10 - 11 Adlington South Business Park Huyton Road** Change of Use from Ski/Snowboard Boot Fitting and Ski/Snowboard sale and hire of equipment (Use Classes A1, B2 and B8) to geo-environmental laboratory (Use Class B1(b)). **17/00902/FUL 74A Bolton Road** Creation of dropped kerb at front of property.

- 6.2 **Applications to be left for neighbours' comments** None

- 6.3 It was agreed that any comments regarding the suitability of sites for house building would be made in response to the formal consultation process for the next Chorley Local Plan. This would include consideration of any sites off Park Road.

7 Items for Discussion

- 7.1 A meeting of the Website & Communications Working Group to consider options for the redevelopment of the Town Council website will take place on Monday 13/11/17 at 7.30pm at Fairview Community Centre.

- 7.2 Suggestions for items to be included in the next edition of the Update newsletter were discussed

- 7.3 It was resolved to promote any digital inclusion courses arranged by Chorley Council, and to contact Simon Charnock with suggestions for future training courses.

- 7.4 It was resolved to ask Chorley Council for an update on the new Youth Zone and how young people from surrounding villages will be encouraged to access the facility. Further discussion was deferred to the next meeting.
- 7.5 Councillors were asked to contact the Clerk in the next two days if they would like to attend the LALC AGM
- 7.6 It was resolved to accept the generous offer of Cllr Ball to produce and distribute leaflets on behalf of the Town Council raising awareness of the problem for pedestrians caused by cars parking on pavements. It was agreed that these should be put through letterboxes in problem areas including Babylon Lane, Grafton Street and Chapel Street. Councillors were requested to contact Cllr Ball with suggestions of any other problem areas. It was also resolved to add the leaflet to the website.
- 7.7 It was agreed that as far as Councillors are aware all of Adlington is superfast broadband enabled and any queries regarding this should be directed to superfast@lancashire.gov.uk or to the local County Councillor
- 7.8 The meeting arranged for 21/11/17 regarding the Electoral Review of Chorley Council has been postponed.
- 7.9 It was resolved that the Council does not agree with the approach of the Department for Communities and Local Government consultation on "Planning for the right homes in the right places" and that the response to NALC on this should state that the Council has no confidence in the consultation as the different circumstances in different locations require an individual approach to be taken to all applications, not a "one size fits all" policy
- 7.10 The proposals of the Remembrance Sunday Meeting held on 04/10/17 were noted
- 7.11 It was resolved that if the Adlington Circular Walk Group is disbanded, the Council will need further information regarding its role and responsibilities before agreeing to take over the role for the section of the walk which is in Adlington. It was agreed to defer this to the next meeting and to obtain a copy of the ACW constitution.
- 7.12 It was noted that the footbridge over the railway line is now open
- 7.13 It was noted that the passenger shelters on both platforms at Adlington Station are now open.
It was resolved to suspend standing orders to allow the meeting to continue for five minutes
- 7.14 It was resolved to arrange a meeting of the Finance Working Group on 06/11/17 at 7.30pm at Fairview Community Centre.
- 8** **Items for Information**
- 8.1 Lancashire County Council are currently consulting on proposals to change library opening hours. The consultation runs until 26/11/17 and can be accessed via the LCC website www.lancashire.gov.uk or on the paper copies available in libraries.
The meeting closed at 9.01pm