

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 15th November 2010
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

Members Present:

Chair Cllr A Wilson

Councillors B Cliffe, K Ellison, C Hart, J Lowe, F Molyneaux, J Molyneaux (part of meeting), K Snape, E Sumner.

In Attendance: L Crouch (Clerk), Alison Marland & Helen Smith (Chorley Council Planning Department)

1 Open Forum

Alison Marland and Helen Smith attended the meeting to explain the background to the "Sites for Chorley" consultation which will start on 6th December 2010. A public display of the information was held immediately before the meeting. The purpose of the consultation is to identify key local issues to provide the planning framework for the next 15 years, and incorporates suggestions received in the last five years. The following are currently key elements of the plan relating to Adlington:

- The area of Green Belt remains the same.
- An increase in the requirement for primary school places of one class is anticipated
- Employment and business use in the centre of the village will be encouraged
- There is a commitment to expanding the Park and Ride facility for the railway
- 334 dwellings will need to be provided in the Borough of Chorley over the next 2 years

A consultation pack will be sent out on 29/11/10 and must be returned by 31/1/11. Chorley Council will assess this and produce a "preferred" plan for examination and adoption in Summer 2012.

Cllr Wilson thanked them for the information and for attending the meeting.

Alison Marland and Helen Smith then left the meeting

The Police Representative Janice Chamberlain was unable to attend the meeting but passed on her report to the Clerk. This included an incident where PC Debbie Jones had taken prompt action to save the life of a potential suicide at Adlington Station, and the information that the Adlington Beat Manager PC Matt Lee is currently on temporary secondment to Bamber Bridge police. Councillors commented that the presence of the Community Police is greatly valued by the local community.

2 **Apologies for Absence** were received from Cllr D Hoyle, Cllr B Lee and Cllr D Snape.

3 **Minutes of the Meeting of 18th October 2010** were moved by Cllr Lowe and seconded by Cllr Cliffe. These were accepted as a true record.

3.1 **Matters Arising** None

4 **Declarations of Interest** None

5 Finance

5.1 The following payments were approved:

L Crouch	Salary	
St Paul's Church Club	Hire Charge for Remembrance Sunday	£35.00
Lancashire County Training Partnership	CiLCA Clerks' Training course fee	£150.00
CiLCA	SLCC registration fee	£150.00

5.2 It was agreed to transfer £700 from the savings account to the business account

5.3 It was agreed that the members of the Finance Committee are as follows: Cllr C Hart, Cllr B Lee, Cllr J Lowe, Cllr J Molyneaux, Cllr D Snape, Cllr A Wilson. This corrects the list previously distributed. The committee will meet on Thursday 18th November to discuss budget proposals in advance of the next full meeting of the Town Council.

6 Planning

6.1 New Applications

The recommendations of the Chairman and the Chair of the Planning Sub-Committee were accepted regarding the following:

10/00872/FUL 18 Windermere Drive - Erection of a single storey side and rear extension to create additional living accommodation. An email has been sent to the planning department requesting that the 1m gap between the edge of the extension and the boundary fence (currently shown on the plans as a hand-written annotation) is included in the conditions.

In addition, that **10/00898/FUL** 3 Greenfield Road - Erection of a two storey side extension to create additional living accommodation, **10/00907/FUL** 3 Fairview Drive – Erection of a single storey rear extension to create a orangery and **10/00933/FUL** and **10/00934/LBC** Crawshaw Hall – extend time limit for permission 07/00956/FUL should all be left for neighbours to comment.

In addition the following applications were discussed:

Blue NG proposed development in Dark Lane, Blackrod. As no application has yet been submitted. The Clerk will contact Blue NG to find out if submission is imminent.

Cllr K Ellison declared an interest in the next application, and took no part in the discussion or decision

Andrew Porter Holdings Ltd Vehicle Operating License – new authorisation 41 vehicles and 40 trailers. The Council had no objection to the new authorisation.

Application **10/00990/FUL** 28 Fairview Drive – construction of a car port was received too late for discussion at the meeting. The Clerk was asked to contact Chorley Council for further information on this.

6.2 **Applications Permitted** were noted as follows:

10/00566/FUL 37 Carrington Road – single storey front extension

10/00760/FUL 43 Westhoughton Road – single storey side/rear extension

10/00810/FUL Allanson Hall Farm, Westhoughton Road – erection of 50 photovoltaic solar panels

6.3 **Applications Refused** were noted as follows:

10/00439/OUTMAJ Grove Farm, Railway Road – erection of up to 75 dwellings (access only). Refusal was on the basis that the site is currently allocated for business/employment and not for housing

7 **Items For Discussion**

7.1 It was felt that Remembrance Sunday had gone well. The Clerk was asked to send a letter of thanks to Andrea Barnard for her organisation and marshalling of the parade, to the Rivington & Adlington Brass Band for the music and to St Paul's Club for their assistance with the refreshments afterwards. The Council also thanked the Clerk.

7.2 The Clerk has received a phone call from United Utilities to say that investigation of the suspected sewer problem on Bolton Road is ongoing. The Clerk will monitor this and keep all interested parties informed.

7.3 It was decided that the Carol Concert should take place at 7.30pm on Monday 20/12/10. The Clerk will order the hotpot locally, advertise the event in the notice boards and send out invitations. As there is no "Mayor's Charity" this year there will be no charity collection.

7.4 It was noted that in order to obtain Quality Status at least 8 Councillors must be elected in May, and that the budget for the year must include provision for the most likely level of charges relating to the election. The Clerk will start her training for the Certificate in Local Council Administration qualification on 17/11/10.

7.5 A meeting will be arranged in the new year of a Working Party to consider changes to the Parish Plan. Cllrs Lowe, Hart and Wilson expressed an interest in being involved in this.

7.6 Cllr K Snape will attend the Code of Conduct training on Wednesday 6/12/10. The Clerk will inform Chorley Council.

7.7 The version of the Update newsletter which is due for distribution at the end of the month was circulated and approved.

Cllr J Molyneaux arrived at the meeting at 8.40pm

7.8 The Clerk was asked to email Martin Walls at Chorley Council to note the improvement in the cleanliness of the streets and gutters following the changes made recently to the street cleaning programme.

7.9 The Council expressed its concern that the Red Rose Runner bus service was completely withdrawn after a very short consultation period and that this affects the most vulnerable section of the local population. The Clerk will write to LCC expressing the Town Council's concerns.

7.10 Cllr Hart attended the Lancashire Parish & Town Council Conference on 6/11/10 where the Three Tier Forums pilot scheme was explained. The Forum will be fully in place by April 2011 and will provide one seat for each Parish or Town Council. NALC has expressed its approval of the scheme.

7.11 The terms and conditions of the Lancashire Record Office Depositor Agreement were discussed and agreed. The Clerk will sign the agreement and return this to the Record Office.

8 **Items for Information**

8.1 An application for Community Award funding has been received from the Adlington Luncheon Club. This will be considered at the next meeting.

The meeting closed at 9pm