

**ADLINGTON TOWN COUNCIL**

Minutes of a Meeting held on Monday 19<sup>th</sup> November 2018  
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

**Members Present:****Mayor** T Summers**Councillors** A Evans, C Hart, J Lowe, K O'Donnell, B Speers, P Walkden and A Wilson**In Attendance:** L Crouch (Clerk)**1 Open Forum** None**2 Apologies for Absence** were received from Cllr F Molyneaux, Cllr J Molyneaux who was attending another meeting, and Cllrs A Robinson and A Ball who were at work, and accepted by the Council.**3 Minutes of the Meeting** held on Monday 15<sup>th</sup> October were accepted as a true record and signed by the Mayor.**3.1 Matters Arising** The Clerk explained that not all supplies had yet been ordered for the AEDs but that all are currently operational**4 Declarations of Interest** Cllr Lowe declared an interest in item 5.2 as she will be reimbursed for money spent on behalf of the Council. Cllr Speers also declared an interest in item 5.2 as she will be claiming training travel expenses.**5 Finance****5.1** It was resolved to approve the statement of accounts and budget review for October 2018.**5.2** It was resolved to approve the following payments:

L Crouch	Salary	
Petty Cash	Imprest – cable ties, mulled wine, paper cups, AED spares	£101.63
R & A Band	Attendance at Remembrance Sunday (£350) and Carol Concert (£250)	£600.00
L Holmes	Hotpot for carol concert	£234.50
B Speers	Training travel mileage expenses	£40.50
J Lowe	Remembrance Sunday sausage rolls and other refreshments	£20.55
J Lowe	Plants for Planters	£31.00

It was additionally resolved to approve the following additional payment for the regular monthly mobile phone bill, omitted from the agenda due to a clerical error:

Orange	Phone charges 24/10/18 to 23/11/18	£9.74
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**5.3** It was resolved to approve the transfer of £1500 from the RBS savings account to the current account.**5.4** It was resolved to approve the recommendations of the Finance Working Group which met on 25/10/18 as follows:

- 2019 Community Awards application process to be as in previous years
- Chorley Council to be asked to provide hanging baskets in 2019 if the price remains similar to this year
- Financial Regulations, Risk Assessments and Asset Register reviewed and approved
- CIL money remaining from 2017 to be retained for possible contribution to improvements planned by Chorley Council on King George V Recreation Ground
- Member travel expense claim form, mileage rate and process approved
- The Council's bank accounts to remain with the RBS until an alternative with an online facility is offered
- An additional newsletter printing quotation to be obtained by the Mayor before a decision is made
- The budget suggested by the group was agreed with one amendment to increase the audit budget to £300 in case of the requirement for a Limited Assurance Review in 2019 (required if spending or income is greater than £25,000). The full budget as agreed is included in the Appendix.
- The precept request to remain at £18,500 for 2019/20 and reserves used to fund the excess budget.

**6 Planning****6.1 New or Amended Applications for consideration.****18/00960/FUL Pride of Aggi 10 Babylon Lane** Change from A1 (Shop) to A4 (Drinking Establishment).

Following complaints from neighbours it was resolved to submit an objection to the application because of the possible noise nuisance and loss of privacy to neighbouring properties, and concerns regarding the suitability of the location which has no parking provision and is located close to a busy junction which may cause traffic issues when customers are being dropped off or picked up.

**18/00921/FUL Unit 4 Co-Op Yard Station Road** Change of use from former upholstery workshop to retail (Use Class A1) (retrospective). It was resolved that the Council has no objection to the application as stated, but concern was expressed that the online description of the application is significantly different. The Clerk will query this discrepancy.

**18/01026/TPO Land 50M South West Of 14 Railway Road.** Application for works to protected trees: Chorley BC TPO no.7 (Adlington) 2006: Ash (T06) - Crown reduce by 30%, Sycamore (T08) – Fell. It was resolved that there is no objection to maintenance of the trees, but it was resolved to object to the felling of the sycamore.

**18/00843/FULMAJ Land East Of Wigan Lane Coppull** Construction of Dairy Unit housing up to 600 cows of various ages and associated infrastructure. It was resolved to submit an objection to this development on the basis of possible noise nuisance and smells for Adlington residents. Concern was also expressed regarding the

existing traffic problems on Wigan Lane as evidenced by speed restrictions and warning signs recently installed along the section which includes the proposed entrance. Chorley Council has agreed to include the Council's comments on the addendum for the Planning meeting which will make the decision shortly. The Council was not informed of the application at the time it was validated.

6.2 **Other Applications to be left for neighbours' comments.**

It was resolved to leave the following applications for neighbours' comments: **18/00916/FULHH 16 Grafton Street.** Two storey side extension, single storey rear extension and hard standing for vehicular access. **18/00920/FUL Hudora Kennels The Common.** Demolition of former cattery building and erection of detached bungalow. **18/00959/FULHH 5 Rigby Houses The Common.** Part two storey and part single storey side extension. **18/00964/CLPUD 7 Lewis Close.** To undertake a dog grooming business from home. **18/00966/FULHH 12 Rivington Avenue.** Single storey rear extension and porch to front elevation (following demolition of existing single storey rear extension and porch to front elevation). **18/00990/FULHH 2 Maytree Court.** Single storey rear extension. **18/01000/HDG Land Between Old School Lane And River Douglas, The Common.** Application for removal of sections of Hedgerow. Hedgerow Regulations 1997: 7 sections of hedgerows to be temporarily removed to facilitate access to construct a new below ground detention tank.

**7 Items for Discussion**

7.1 It was resolved that any negative issues raised in the Lancashire Best Kept Village competition Judges' Reports have already been addressed. It was resolved to pass on the positive comments made regarding the Jubilee Recreation Ground to Lindsey Blackstock at Chorley Council.

7.2 It was resolved to contact Asim Khan at Chorley Council to ask for a meeting to discuss the "Land Maintained by the Council within the Parish" document as it contains information which is significantly different from the Council's own survey undertaken a few years ago.

7.3 It was resolved to respectfully decline to participate in the PCC Uniformed Community Champions Pilot Scheme as the Council is unable to see a clear role for the proposed volunteers who would have no police powers. It was considered that Adlington is too geographically spread and that the increased administrative load and extra insurance costs could not be justified.

*It was resolved to suspend Standing Orders to allow the meeting to continue for 15 minutes*

7.4 It was resolved to propose the second Sunday in June as the regular date for Adlington's Civic Sunday. The Clerk will supply the Mayor Elect, Cllr Walkden, with contact details to check the suitability of the date for 2019

7.5 It was resolved that it would be inappropriate to provide seasonal lighting for the rooted Christmas tree planted last year, as it has not grown as much as expected due to the hot weather and lack of water this summer.

7.6 It was resolved to note that the draft recommendations of the Local Government Boundary Commission do not propose any changes which will directly affect Adlington.

7.7 It was resolved to send a letter of support to St Paul's Church to assist with its application for funding for church roof repairs

7.8 It was agreed that this year's Remembrance Sunday event went well and that organisation at the war memorial was good. It was agreed that no follow-up meeting was necessary, although it was noted that the arrangements for the rehearsal at the memorial were not communicated to all participants, and no volunteers were provided at the war memorial on the day by the youth groups as agreed at the planning meeting. The Clerk will circulate an email asking for feedback from all participants and produce a document for circulation. Cllr Speers has arranged for volunteers to take down the lamp-post poppies in early December.

7.9 It was agreed that the arrangements for the Carol Concert on 17/12/18 are in hand.

7.10 Any suggestions for items to be added to the agenda for the Clerks' Liaison meeting on 06/12/18 should be sent to the Clerk as soon as possible

*It was resolved to suspend Standing Orders to allow the meeting to continue for another 15 minutes*

7.11 It was resolved to contact Chorley Council for advice on how to go about illuminating the War Memorial, and whether this could be considered as a Neighbourhood Priority

7.12 It was resolved that the Website & Communications Working Group would meet to consider amending the social media policy to include the use of Facebook and/or other platforms for Council communications

7.13 There were no other matters for discussion

**8 Items for Information**

8.1 The Mayor personally thanked everyone involved in the organisation of Remembrance Sunday and said that the marshalling led by Cllr Speers before the arrival of the parade at the War Memorial was particularly helpful for the smooth running of that section of the event.

*The meeting closed at 9.30pm*

## APPENDIX – Budget amounts 2019/20

	<b>Budget 2019/20</b>	<i>Budget 2018/19</i>	<b>Difference</b>
Mayor's Allowance	750	750	
Clerk's Salary	6000	5000	+1000
Administrative & Telephone Costs	400	400	
Training Costs	250	250	
Insurance	500	1000	-500
Audit	300	200	+100
Mayor's Inauguration	150	150	
Civic Sunday	400	400	
Remembrance Sunday	500	500	
Carol Service	500	500	
Streetscene Enhancement – hanging baskets	4000	4000	
Streetscene Enhancement – planters	275	200	+75
Streetscene Enhancement – furniture	2000	1500	+500
AEDs	300	300	
RBL Wreath	25	25	
Subscriptions	650	650	
Newsletter – Printing & Production	1000	1000	
Newsletter - Distribution	600	660	-60
Community Awards Scheme	2000	2000	
Community Asset & Service Support	4000	4000	
Other Projects & Contingencies	1000	1000	
Election Expenses	1000	300	+700
Room Hire	300	300	
CIL Expenditure	1700	2000	-300
<b>TOTAL</b>	<b>£28600</b>	<b>£27085</b>	