

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 13th December 2010
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

Members Present:

Chair Cllr A Wilson

Councillors B Cliffe, K Ellison, C Hart, J Lowe, F Molyneaux, J Molyneaux, D Snape, K Snape, E Sumner.

In Attendance: L Crouch (Clerk), J Chamberlain (police volunteer), E Cylock (Lancashire Welfare Rights)

1 Open Forum

The Police Representative Janice Chamberlain had nothing to report. The issue of dangerous fencing erected on pavements was discussed, and Mrs Chamberlain agreed that this was a matter for LCC Highways department to investigate rather than the police.

Mrs Chamberlain then left the meeting.

Eric Cylok, Area Manager for Lancashire Welfare Rights, attended the meeting to explain the plans for provision of advice sessions in Adlington. He explained that a reduction in staff due to retirement coincided with an increase in demand for the service and this led to the withdrawal of the weekly session previously held in the village. An appointment-only session will be reinstated in January, to be held at the Adlington & District Community Centre on a fortnightly basis. Access to the service is also available via the Lancashire County Call Centre. Mr Cylok explained that the use of the call centre means that messages can be taken from clients even when the Welfare Rights Officers themselves are unavailable, and a call back will be made within 5 working days. The Clerk will be sent the times of the sessions and the contact details once these are finalised and will put the details on the noticeboards, website and in the next newsletter.

2 **Apologies for Absence** were received from Cllr D Hoyle and Cllr B Lee.

3 **Minutes of the Meeting of 15th November 2010** were moved by Cllr Lowe and seconded by Cllr Cliffe. These were accepted as a true record and signed by the Chairman.

3.1 **Matters Arising** Despite the work undertaken by United Utilities to remedy the water leak outside 32 Bolton Road, this is still causing a problem. The Clerk will follow this up. Cllr Cliffe has read through the "Sites for Chorley" document and has identified some inconsistencies. These will be discussed at the next Planning Working Group meeting and comments brought to the January Town Council meeting.

4 **Declarations of Interest** Cllr J Molyneaux declared an interest in item 6.

5 Finance

5.1 The following payments were approved:

L Crouch	Salary	
L Crouch	Travelling expenses (CiLCA course)	£15.66
Petty Cash	Imprest – RS refreshments, printer ink	£88.73
Sprintprint	Update printing	£402.00
V Holden	Update delivery	£200.00
Chorley Civic Society	Membership	£20.00
Real Honest Foods	Hotpot for Carol Concert	£165.00
Adlington & Dist Community Association	Neighbourhood Watch	£12.00

5.2 It was agreed to transfer £1000 from the savings account to the business account

5.3 *The Clerk left the meeting*

Incremental pro rata increases to the Clerk's salary were agreed to take effect from April 2010 (NJC salary point 22) and from April 2011 (NJC salary point 23).

The Clerk returned to the meeting

5.4 The Street Scene Working Group will meet early in the New Year to discuss the provision of hanging baskets for 2011. Councillors will consider its recommendations and those of the Finance Working Group and agree the precept figure for 2011/12 at the next Town Council meeting

6 Planning

6.1 New Applications

Application **10/00990/FUL** 28 Fairview Drive – the Clerk has contacted Chorley Council Planning department to query the roofline height discrepancy. Concern was expressed that this would be out of keeping with the surrounding buildings. The Clerk will contact the Planning Officer.

Cllr Cliffe has considered the "Validation Checklist" which Chorley Planning Department will be using to help applicants identify information required when submitting an application, and suggested that additional questions relating to consultation could be added, and that the application should be available on the Chorley Council website as soon as it has been validated. The Clerk will contact the Planning department with his suggestions.

- 6.2 **Applications Permitted** were noted as follows:
10/00668/FUL Daisy Hill House – single storey side extension
10/00857/FUL Adlington Tandoori – single storey rear extension
10/00859/FUL 177A Chorley Road – change of use from first floor office to two-bedroom apartment
10/00862/FUL 43 Harrison Road – demolition of conservatory and erection of single storey rear extension
10/00907/FUL 3 Fairview Drive – single storey rear extension to create an orangery
- 6.3 *An error in the numbering of the agenda resulted in no item 6.3*
- 6.4 **Applications Refused** were noted as follows:
10/00645/FUL Land 440m NW of Beacon House, Sandy Lane – extension to existing agricultural barn.
10/00872/FUL 18 Windermere Drive – side and rear extension
- 6.5 The suggestion that planning applications permitted and refused should be omitted from the agenda and minutes but included in the Clerk’s report was rejected as it was agreed that this information is more publicly available if mentioned at the meeting.
- 7 **Items For Discussion**
- 7.1 The Welfare Rights Service advice session provision was discussed in the Open Forum
- 7.2 It was agreed that the Clerk would apply on behalf of the Town Council for Associate Membership of the Chorley & South Ribble Disability Forum.
- 7.3 Arrangements are in place for the Carol Service on Monday 20th December.
- 7.4 The Clerk has been in contact with Chorley Planning department regarding the survey undertaken recently on the land behind Abbey Grove (known as Huyton Fields) and has confirmed that the area is designated as “Safeguarded Land” for which housing development would not currently accord with planning policy. Site suggestions for the future use of the land have, however, been received, and will be considered as part of the currently ongoing “Sites for Chorley” consultation. Details are available via Chorley Council’s website or phone contact centre. Residents can comment on these proposals before the end of January.
- 7.5 The date for the Parish Plan working group meeting will be agreed by Cllrs Hart, Lowe and Wilson and all other Councillors notified.
- 7.6 The Clerk will write a letter to the Adlington Station Supervisor to congratulate her on her recently received Customer Service award.
- 7.7 Councillors were asked to submit any suggestions for inclusion in the Spring newsletter to the Clerk.
- 7.8 The Town Council expressed its approval of Lancashire County Council’s decision to continue, albeit temporarily, with the provision of the Red Rose Runner bus service.
- 7.9 It was agreed that Adlington Town Council would not submit a joint bid with Anderton and Heath Charnock Parish Councils for the Speed Indicator Device being offered for sale by Chorley Neighbourhood watch because of problems relating to recruitment of volunteers, training, insurance and public liability. It was suggested that permanent speed indicators or other traffic calming measures on all the approach routes to the village would be more effective. The Clerk will write to LCC Highways department to find out what options are available.
- 7.10 Offers have been received from both Naylor & Walkden and Barlow Construction to assist with maintenance of the notice boards. The Clerk will ask Barlow Construction to look at the Lower Adlington board backing repair, and accept the offer from Naylor & Walkden to help with any problems in the future with the Higher Adlington boards which were originally manufactured by them.
- 7.11 It was suggested that the response to the draft Local Transport Plan should include a better train service for the local area, particularly to Piccadilly Station and Manchester International Airport. Councillors were asked to read the report and let the Clerk have any further suggestions before the consultation end date of 14/1/11.
- 7.12 The Clerk distributed letters and CDs received from a resident objecting to the Delta Force Paintballing operation on the outskirts of the village. This planning application is scheduled for consideration by Chorley Council Planning Committee on 14/12/10.
- 7.13 The Clerk informed the meeting that according to the Lancashire Association of Local Councils (LALC) any decisions made under the heading “to discuss any other matter that the Chairman decides is urgent” are invalid, as only principal authorities can introduce an item of business not published on the agenda. It was however agreed to retain this as a standard agenda item. The Clerk will investigate the legal basis for this.
- 8 **Items for Information**
- 8.1 The Clerk read out the Lancashire Best Kept Village Judges’ Reports for both Higher and Lower Adlington and was asked to send copies of the report to the properties mentioned.
- The meeting closed at 9pm*