

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 12th December 2011
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

Members Present:

Mayor Cllr C Hart

Councillors K Ellison, J Lowe, F Molyneaux, J Molyneaux, K Snape, E Sumner, J Taylor, A Wilson

In Attendance: L Crouch (Clerk), a Police representative, Mr G Dunn, and 17 members of the public

1 Open Forum

The Police representative reported that recent PACT meetings have been poorly attended. The next meeting will be on 12/1/12 at 6.30pm at Adlington Community Centre, Railway Road. The Adlington Police Station will close on 1/6/12, no information is yet available regarding the provision of a local base.

Seventeen local residents attended the meeting to express their objections to the proposed housing development off Bolton Road. The Mayor explained that the proposal has not been discussed by the Town Council as no detailed plans are yet available, and that although in the leaflet and at the recent community consultation events Fox Developments said they had consulted with the Council this has not happened. The Mayor also explained that the Council's response to the Sites for Chorley consultation included a suggestion of higher density housing in order to both reduce the necessary land take and to increase the availability of affordable housing in the village in future. It was suggested by Councillors that the residents submit any objections individually once the formal application has been submitted to Chorley Council, and attend the Town Council meeting at which the submitted plans are discussed so that their views can be included in the Council's response.

2 **Apologies for Absence** were received from Cllr D Hoyle who was in London and Cllr B Lee who is on holiday and accepted by the Council.

3 **Minutes of the Meeting of 21st November 2011** were accepted as a true record and signed by the Mayor.

3.1 **Matters Arising** Although some information has been received from Lancashire Parking Services regarding enforcement in Adlington this does not include time of day details. Discussion of problem areas for submission will be added to the agenda for the next meeting. Andrew Fairclough has spoken to SolarKing regarding the timing of the fitting of solar panels to the roof of the Community Centre.

4 **Declarations of Interest** Cllr J Molyneaux declared a personal interest in item 6 as she is a member of the Chorley Council Development Control Committee. Cllr Wilson reminded all Councillors that any changes to Annual Declarations must be reported immediately.

Co-option The Council resolved to co-opt Mr Graham Dunn to the Town Council. Mr Dunn made and signed his declaration of acceptance of office.

5 Finance

5.1 It was resolved to approve the statement of accounts and budget review for November 2011.

5.2 It was resolved to approve the following payments:

L Crouch	Salary	
Adlington & District Community Association	Neighbourhood Watch	£12.00
Real Honest Foods	Carol Concert Hotpot	£157.50
Sprintprint	Update printing	£426.00
J Carney	Update delivery	£200.00

5.3 It was resolved to transfer £1000 from the savings to the business current account

5.4 **Finance Working Group** The proposals of the Working Group were summarised as follows:

- The process for applications for Community Awards should be similar to previous years, but with a standard application form to be provided to organisations if not all of the required information is initially supplied
- The Clerk's salary should be increased by one incremental point from 1.4.12
- The Clerk should investigate the provision of a mobile phone number for the Council
- The precept for 2012/13 should be £17,500 as in previous years, with the budget set at £19,310 and the additional funds required for this being met from reserves. Budget category amounts to be allocated as follows:

Mayor's Allowance	750.00
Clerk's Salary	4,750.00
Administrative & Telephone Costs	300.00
Training Costs	250.00
Insurance	1000.00
Audit	200.00
Mayor's Inauguration	150.00
Civic Sunday	250.00
Remembrance Sunday	400.00
Carol Service	420.00
Hanging Baskets	6,000.00
RBL Wreath	20.00
Plants for Planters	100.00
Subscriptions	620.00
Newsletter – Printing & Production	1350.00
Newsletter - Distribution	600.00
Neighbourhood Watch	50.00
Community Awards Scheme	1000.00
Advertising	100.00
Notice Board Cleaning & repair	200.00
Other Projects & Contingencies	500.00
Election Expenses	300.00
TOTAL	19,310.00

- Some of the under spend from the current year's budget should be used to re-gild the mayoral chain, particularly as a Civic Sunday event has been budgeted for each year and has not taken place for the last three years.
- Use of the Lancashire County Council "Connect2Buy" procurement portal would be of no advantage to the Town Council

It was resolved to accept the proposals of the Finance Working Group.

It was also resolved that there would be a meeting of the Street Scene Working Group on 11/1/12 at 7pm at Fairview Community Centre to consider the provision of this year's hanging baskets and other street scene matters. It was resolved that Cllr Dunn would join this Working Group.

6 Planning

6.1 New Applications

11/01020/FUL 23 Belmont Road – Erection of front dormer and **11/01016/FUL** Spinners Cottage 46 Fairview Drive – Erection of front extension. It was resolved that these would both be left for neighbours to comment.

11/01025/DIS Grove Farm. Additional documents have been received relating to Grove Farm with application **11/01024/REMAJ**, it was resolved that further time was needed to study the documents and that the Clerk will ask for an extension to the date for comments until after the January 2012 Town Council meeting.

Land off Bolton Road It was resolved that the Clerk would contact Fox Developments by recorded delivery post to express the view of the Council that it is unacceptable to state publicly that they have consulted with the Town Council when they have not, and that a copy of this correspondence would be sent to Chorley Council.

6.2 **Applications Permitted**

11/00876/FUL 67 Daisy Hill Drive - Two storey side extension was noted.

7 Items for Discussion

7.1 No major problems were reported at the Remembrance Sunday review meeting. It was resolved that all organisations would be invited to a meeting before the event in 2012 and that a date for this would be agreed before the 2012 invitation letters are sent out

7.2 It was resolved that there are currently no matters requiring the attention of the Chorley Neighbourhood Warden, but that these should be brought to the attention of future meetings.

7.3 It was resolved that the Clerk would respond to Lancashire County Council Highways to request that action is taken to enforce the current 30mph speed limit on Railway Road

At this point it was resolved to suspend Standing Orders to allow the meeting to continue until 9.30pm

7.4 It was resolved that the Clerk would contact Lancashire Constabulary to ascertain whether consideration has yet been given to providing a local Police base once the Police Station closes

7.5 It was resolved that the Clerk would contact Heath Charnock and Anderton Parish Councils to set up a meeting to discuss ways of marking the occasion of the Queen's Diamond Jubilee

7.6 Cllr Lowe has received the Open Spaces Watch signs, which Chorley Council will put up in the appropriate locations.

7.7 A representative of Naylor & Walkden has repaired the broken door on the notice board outside the library. Barlow Construction has agreed to repair the backing on the notice board in Lower Adlington. It was resolved to include an article to thank these companies in the next edition of Update, the Clerk will contact them for approval.

7.8 It was resolved that the Clerk would invite a representative of Knight, Kavenagh and Page to a future meeting of the Town Council to allow local residents an opportunity to express their opinion on outdoor space and sports provision in Adlington.

7.9 It was resolved that the Mayor or Deputy Mayor would attend the LALC Three Tier Forum report meeting to be held in January

7.10 No further matters were raised by the Mayor

8 Items for Information

8.1 LALC December Newsletter and Annual Report has been received

8.2 Chorley Council will be holding training sessions on Planning and Localism in the new year.

The meeting closed at 9.15pm