

# ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 8<sup>th</sup> December 2014  
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

## Members Present:

Mayor Cllr D Croft

Councillors A Evans, C Hart, S Higgins, J Lowe, J Molyneaux, E Sumner, A Wilson

In Attendance: CBM Rachael Jackson, L Crouch (Clerk)

## 1 Open Forum

PC Jackson explained that there had been some problems with parking outside local schools but as this was legal the Police were unable to take action. County Cllr Kim Snape is looking into this. The Mayor drew her attention to two Facebook groups on which residents shared information relating to anti-social behaviour and the meeting expressed concern that the incidents were not being reported through the correct channels.

*PC Jackson left the meeting.*

2 **Apologies for Absence** were received from Cllr Lee who was on holiday and Cllr F Molyneaux who was absent for family reasons and accepted by the Council.

3 **Minutes of the Meeting held on Monday 17<sup>th</sup> November** were accepted as a true record and signed by the Mayor.

3.1 **Matters Arising** The Clerk asked for clarification of some matters from the November meeting. She will follow up some of the queries to which an answer has not yet been received.

4 **Declarations of Interest** Cllr J Molyneaux declared an interest in item 6 as she is a member of Chorley Council Development Control Committee.

## 5 Finance

5.1 It was resolved to approve the statement of accounts and budget review for November 2014

5.2 It was resolved to approve the following payments:

L Crouch	Salary	
Orange	Phone charges 24/11/14 to 23/12/14	£9.31
St John Ambulance	Donation for attendance on Remembrance Sunday (LGA section 137 payment)	£25.00
Chorley Council	Contribution to provide new play equipment for Jubilee Recreation Ground (part paid from streetscene budget)	£5000.00
Chorley Civic Society	Renewal of Membership (LGA section 137 payment)	£20.00
PWD Creative	Update newsletter printing	£280.00
Lucy Snape	Update newsletter delivery	£200.00
Lynn Holmes (RH Foods)	Carol Concert hotpot	£167.50
Adlington Community Association	Neighbourhood Watch room hire for August and November 2014	£24.00

5.3 It was resolved to transfer £6000 from the RBS savings account to the business current account.

5.4 It was resolved to accept the proposals of the Finance Working Group regarding the budget for 2015/16, the precept request and other financial matters apart from the following amendments:

- The payment towards the Jubilee Recreation Ground improvements will use only £2000 of this year's remaining Streetscene budget
- The budget figures were adjusted slightly to allow for the Clerk's Pay Award if agreed
- Applications for Community Awards will be accepted until 15/02/15

*The final budget is attached as an Appendix to these minutes.*

5.5 It was noted that cheque for £78.45 has been received from Anderton Parish Council, a cheque for £10.00 from Rivington Parish Council and a cheque for £107.87 from Heath Charnock Parish Council as their contributions towards the costs for the Remembrance Sunday event.

5.6 It was resolved to contact the advertiser again regarding the non-payment of an invoice for Update advertising in the Summer edition

5.7 The new National Joint Council for Local Government Services (NJC) 2014-2016 National Salary Award was noted. It was resolved to recalculate the Clerk's salary with effect from January 2014 based on the revised scales and to approve a non-consolidated payment of £21.62 for December 2014.

## 6 Planning

- 6.1 **New Applications**  
**14/01015/FUL 17 Hatton Street** Erection of a 2m high front boundary wall & fence including 5.2m wide gates. It was resolved to ask for clarification of the total height of the proposed fence as the documents are misleading. It was otherwise resolved to leave this for neighbours' comments.  
**14/01185/CB3 Car Park 15M North-West of 171A Chorley Road Harding Street** Extension to existing car park. It was resolved to contact Chorley Council to welcome the development and to ask that the extra parking spaces are made available as soon as possible  
**14/01166/COU 60 Westhoughton Road** Change of Use from Children's play centre (use class D2) to doggy day care centre. It was resolved to leave this for neighbours' comments
- 7 **Items for Discussion**
- 7.1 The contents of the **Draft Central Lancashire Joint Biodiversity and Nature Conservation SPD Consultation** report were noted.
- 7.2 It was resolved to continue with the use of "twitter" for communication with the public. The draft social media policy was amended to relate specifically to twitter and it was resolved to approve the policy
- 7.3 It was resolved to send thanks to Andrea & Mike Barnard for their roles on Remembrance Sunday and to the Adlington Scout Group for its assistance with the bulb planting.
- 7.4 It was resolved to contact the National Association of Local Councils regarding access to online resources and to find out if online training packages will be made available in future to members
- 7.5 It was resolved to add information relating to Chorley Council's future plans for Jubilee Playing Fields to the Town Council website
- 7.6 County Cllr Kim Snape has asked for suggestions for the location of SPID devices on the A6 in Lower Adlington. It was suggested that one was required in each direction – alongside housing on Westhoughton Road on the way out of the village, and at the point where the speed limit changes to 30mph on the way in to the village. It was also agreed that this would be more effective if the installation took place once all road closures had ended.
- 8 **Items for Information** The recent Bingo Night raised £425 for the Mayor's Charities. The next fundraising event after the Carol Concert will be a Pub Quiz at the Spinners Arms on 05/02/15  
*The meeting closed at 8.50pm*

## Appendix 2015/16 Budget

	<b>Suggested Budget</b>	<b>Diff from last year</b>
<b>Mayor's Allowance</b>	750.00	0
<b>Clerk's Salary</b>	<b>4,805.00</b>	+55
<b>Administrative &amp; Telephone Costs</b>	<b>195.00</b>	-155
<b>Training Costs</b>	250.00	0
<b>Insurance</b>	<b>800.00</b>	-200
<b>Audit</b>	200.00	0
<b>Mayor's Inauguration</b>	150.00	0
<b>Civic Sunday</b>	400.00	0
<b>Remembrance Sunday</b>	300.00	0
<b>Carol Service</b>	450.00	0
<b>Streetscene Enhancement</b>	<b>5,000.00</b>	-1831.76
<b>RBL Wreath</b>	20.00	0
<b>Subscriptions</b>	620.00	0
<b>Newsletter – Printing &amp; Production</b>	1000.00	0
<b>Newsletter - Distribution</b>	600.00	0
<b>Neighbourhood Watch</b>	50.00	0
<b>Community Awards Scheme</b>	1000.00	0
<b>Other Projects &amp; Contingencies</b>	1000.00	0
<b>Election Expenses</b>	<b>900.00</b>	+600
<b>TOTAL</b>	<b>18490.00</b>	-1531.76