

# ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 15<sup>th</sup> February 2010  
in the Community Centre, Railway Road, Adlington commencing at 7.15pm

## Members Present:

Town Mayor Cllr K Ellison

Councillors B Cliffe, C Hart, B Lee, J Lowe, F Molyneaux, J Molyneaux, D Snape, A Wilson

**In Attendance:** L Crouch, J Chamberlain.

## 1 Open Forum

The Police representative, Janice Chamberlain, explained that a lot of police time recently has been taken up with the problem of sheep-worrying by dogs in Rivington. Also, 3 cars which had been abandoned in snowdrifts in that area were stolen by someone using a tow-truck. *Mrs Chamberlain then left the meeting.*

2 **Apologies for Absence** were received from Cllr D Hoyle.

3 **Minutes of the Meeting of 18<sup>th</sup> January 2010** Moved by Cllr Lowe and seconded by Cllr Cliffe. These were accepted as a true record.

4 **Declarations of Interest** Cllr J Molyneaux declared an interest in item 6, Cllr Lowe in item 7.15 and Cllr Hart in 7.22

## 5 Finance

5.1 The statement of accounts and budget review was discussed and approved. Cllr Wilson expressed concern that almost £2000 is already budgeted to come out of the reserve fund in the current financial year. It was agreed that this was a one-off circumstance, as additional funds have been used for the memorial planter, new computer and software this year. The Clerk explained that the current insurance policy is also due for renewal on 31/3/10, which means the premium will be due before the end of the year. It was agreed that this would need to come from the reserve fund this year, in order to ensure continuity of cover.

5.2 The following payments were approved:

L Crouch	Salary	
L Crouch	Travelling expenses - training	£19.01
Petty cash	Imprest – January	£29.16
R Yates	Publisher	£116.38 (corrected amount)

5.3 It was agreed to transfer £500 from the savings account to the business account

## 6 Planning

### 6.1 New Applications

**10/0025/FUL** 43 Westhoughton Road – single storey extension to side and rear of dwelling. It was agreed to leave this for neighbours to comment.

**10/00100/FUL** 30 Belmont Road – single storey extension to rear of dwelling. It was agreed to leave this for neighbours to comment, however the Clerk will contact Chorley to ask for further information as the plans provided are not clear.

### 6.2 Applications Permitted

Permission granted for 09/00969/FUL Chorley Road – change of use to flat. This was noted.

## 7 Items for Discussion

7.1 The resignation of Cllr Robert Yates from the Town Council was accepted with regret. The

- Clerk was asked to write a letter to Cllr Yates, thanking him for his many years of service. The Clerk will contact Chorley Council to start the process for election or co-option of a new councillor as soon as possible.
- 7.2 Four applications for Community Award funding were received before the agreed date of 31/1/10. An additional request was received from Rivington & Adlington Brass Band on 12/2/10 but it was agreed that this could not be considered as it had been received too late and that to allow an exception would be unfair to other potential applicants. Cllrs Wilson, J Molyneaux, F Molyneaux and J Lowe declared an interest in the Community Centre application and Cllr Lowe declared an interest in the Adlington in Bloom application. They were not included in those decisions. It was agreed to award £150 to St Paul's Church Clock Fund, £500 to the Adlington & District Community Centre and £200 to Adlington in Bloom. A request from the Adlington, Anderton & Heath Charnock Senior Citizens was rejected on the basis that the requested funding was not required for a specific project.
- 7.3 The Finance committee will meet to discuss the year-end audit and review financial control procedures. *This meeting will take place at 7pm on 17/2/10 at Fairview Community Centre.*
- 7.4 On-line registration is required to activate the website. The Clerk and Mayor will do this.
- 7.5 It was agreed there were no comments relating to the s106 draft pro-forma.
- 7.6 A first draft of the Spring Update was circulated for comments.
- 7.7 There were no comments relating to the Bolton Core Strategy consultation. The Clerk was asked to contact Bolton asking that no incursion is made into the Green Belt separating Adlington from Bolton.
- 7.8 Cllr J Molyneaux gave a summary of the Town/Parish Council Liaison Group meeting on 20/01/10. Items discussed included gritting and s106 funding. LCC are asking for applications for registration of common land. Cllr Cliffe will look at the documentation he has on this subject in relation to the land in front of the Ridgway Arms.
- 7.9 The Clerk will look at registration for the Market Towns Sustainability Toolkit again.
- 7.10 Before the Town Council Standing Orders can be re-adopted some additions are needed. The Clerk will bring a printed copy of the Standing Orders to the next meeting.
- 7.11 Storage of archive documents will be discussed at the next meeting
- 7.12 At the Chorley & District Neighbourhood Watch meeting on 25/1/10 a request was made for suggested Speed Indicator Device bracket locations. Locations within Adlington were identified as:  
Railway Road – downhill, opposite the end of St Paul's Church driveway and  
Westhoughton Road – on the way in to the village near to the junction with Kings Lea.
- 7.13 The Clerk will contact the Anderton and Heath Charnock Clerks before contacting LCC. The Clerk has been in contact with Sandra Wilson at the Probation Service and received some examples of work undertaken on their "Community Payback" scheme. The Street Scene committee will meet to discuss Adlington's requirements (*this meeting will be held at 7pm on Wed 24<sup>th</sup> February at Fairview Community Centre*). The Clerk will contact them to ask about possible maintenance work on the notice boards and bench.
- 7.14 Councillors were requested to contact the Clerk with nominations for representation on the Chorley Council Standards Committee.
- 7.15 It was agreed to enter Higher Adlington and Lower Adlington for the Lancashire Best Kept Village Awards again this year. Individual submissions for Certificates of Merit will be discussed at the next meeting.
- 7.16 As the Town Council has been made aware that Paintballing is continuing in the village despite the lack of planning permission, the Clerk was asked to contact Chorley Council for clarification and to check whether the "allowed days" for this have been exceeded.
- 7.17 The Clerk will apply for a place at the Buckingham Palace garden party on the Mayor's behalf.
- 7.18 Cllr J Molyneaux gave a summary of the Lancashire Locals meeting held on 3/2/10.
- 7.19 Cllr Cliffe reported that the sites covered in the Lancashire Minerals & Waste Consultation are outside the Adlington and Chorley area.

*At this point Standing Orders were suspended to allow the meeting to continue for 15 minutes*

- 7.20 Nominations for the Adlington Citizens awards will be discussed at the next meeting
- 7.21 The Clerk was asked to contact Chorley Council to ask if section 106 funding can be used to re-open and refurbish the toilets at Adlington cemetery.
- 7.22 Cllr Cliffe reported that he has been contacted by Chorley Community Housing residents concerned at the way renovations are being undertaken on their properties on Highfield Road North. Although the renovations themselves are welcomed and necessary, residents are being asked to sign disclaimers to exempt contactors from responsibility for damage to belongings, and no provision is being made to move vulnerable people out of their homes while major work is taking place. A complaint has been lodged by CCH and investigations are in progress. The Clerk was asked to contact Richard Houghton to ask about CCH monitoring arrangements for sub-contractors.

**Items for Information**

- 8 Chorley Civic Society are asking for nominations for their awards by 30/4/10
- 8.1 The Clerk will attend the Chorley Council newsletter course on 26/3/10
- 8.2 An invitation has been received from LCC Young People's Service to a meeting to discuss play area provision on 1/3/10
- 8.3 Councils and individuals have been invited to complete the Chorley Council online budget consultation by 2/3/10 at <http://www.surveymonkey.com/s/KKR8M9G>

*The meeting closed at 9.15pm*