

Adlington Town Council
Members of the Council are summoned to the Adlington Town Council Meeting to be held on Monday 20 May 2024 at 7.15pm in Adlington Library, Railway Road, Adlington

1	Open Forum: <i>Members of the public may make representations and raise issues of local concern during the Open Forum. In advance notification to the Clerk would be appreciated. Please note that the Town Council cannot make any decision at this meeting which has not already been included on the formal published meeting Agenda. Matters discussed in the Open Forum may be considered at a future meeting.</i>
2	To receive Apologies for Absence
3	To receive Declarations of Interest
4	To consider and approve the minutes of Monday 15 April 2024 meeting (enclosed)
5	Matters Arising: for information to note and as received:
5.1	The application to the National Lottery Community Fund has not been successful
5.2	Adlington Youth Group has the funding to pay for the two-hour weekly session in 2024/25
5.3	Lancashire Police can only respond to a driver visibility or access concern if there is a full obstruction of a driveway or road that is reported to the Police at the time it occurs
6	Items for Discussion
6.1	To finalise the arrangements for the household waste skip and the litter pick on Saturday 15 June to include the risk assessment, rota and promotion
6.2	To confirm the arrangements for the Civic Service to include the buffet cost quotes, risk assessment, guest list and presentation of approved 2024 Citizen Awards and to consider any nominations received for the Junior Citizen Award
6.3	To discuss ATC compliance with the requirements of the year-end Annual Governance Statement Section 1- 2023/24 for the General Data Protection Regulations (GDPR)
6.4	To consider the response to carry out minor repairs to the two noticeboards outside the Library and at Market Street and other options
6.5	To consider the proposed content and timetable for the preparation and distribution of the summer edition of the Town Council's Update Newsletter
6.6	To consider alternative options if Adlington Library is unable to display the portrait of King Charles III
6.7	To discuss the interest in taking part in the LALC online training sessions and to agree the Budget head to meet the cost
6.8	To propose the Adlington Good Food Club and Adlington Youth Group for the summer edition of the LALC Newsletter to local councils in Lancashire to share good practice
6.9	To discuss any urgent business agreed by the Town Mayor
7	Planning: to consider the planning applications listed below
7.1	For information and comment: none to date
7.2	Applications to be noted and left for neighbours' comments: 24/00307/CLPUD: Application for a certificate of lawfulness for a proposed single storey side extension at 51, Grove Crescent, PR6 9RJ

8	Finance:		
8.1	To approve the statement of accounts and budget reports at 30 April 2024		
8.2	To note RBS has confirmed the closure of the Adlington Town Council's current account		
8.3	To note the receipt of the Chorley Council 24/25 precept of £21,945 on 3 May 2024 and £500 in sponsorship with £100 to follow towards the ATC hanging floral baskets		
8.4	To approve the transfer of £1,000 from the UTB Instant Access to the UTB Current Account towards the cost of the expenditure to be approved as listed below		
8.5	To consider an application for a Town Council business card to enable limited approved online purchases, such as the annual web site costs to be renewed		
8.6	To approve the online payment of the following accounts:		
	Clerk:	May 2024 net administration and financial management at 8 hours per week	£414.66
	HMRC	PAYE deducted from the gross payment to the Clerk	£103.60
	Clerk:	Reimburse mileage:12 miles @ 0.45ppm in April 2024	£5.40
	EE Ltd:	ATC mobile 16 May 2024 monthly invoice	£22.20
	Adlington in Bloom	Inv 6/24: Adlington Town Council's sponsorship of plants and materials for its three planters in the Village	£200.00
	Reimburse Petty Cash	Paid by Clerk: £30 to repair the new Stephen Higgins Junior Citizen Award Shield and £5 copy Noticeboard key	£35.00
9	Items for information:		
9.1	PC Connor Cross, Community Beat Manager, Lancashire Neighbourhood Policing team South Division will aim to attend the 24 June 2024 Town Council meeting		
9.2	The Eastern Parishes Neighbourhood meeting will be on Tuesday, 2 July 2024 from 6.30-7.30pm in the Council Chamber, Chorley Town Hall		

Please contact the Clerk for any issue of local concern to be discussed by the Town Council at this or a future meeting and/ or to notify you wish to attend an Open Forum session to speak directly to the Town Council.

Thank you.

Christine Bailey,

Clerk to Adlington Town Council,

Email: clerk@adlingtontowncouncil.co.uk or Tel 07896 729646 or visit:

www.adlingtontowncouncil.co.uk