

Explanation of variances – pro forma

Name of smaller authority: **Adlington Town Council, Chorley**

County area (local councils and parishes): **Lancashire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	22,982	14,586				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	17,184	19,084	1,900	11.06%	NO		
3 Total Other Receipts	9,511	7,088	-2,423	25.47%	YES		I have attached in the two following worksheets a breakdown of the income received by Adlington Town Council as summarised in the AGAR as received during the 23/24 financial year
4 Staff Costs	6,719	7,775	1,056	15.72%	YES		In 2022/23 the Clerk was employed at 10 hours per week based on the NALC salary scale. At 20 March 23 meeting, gross pay was increased from £12.95 to £13.95 per hour in line with the NALC 2022/23 pay award at scale point 17 . From 11 December 2023, The Clerk's hours were reduced to 8 per week, but the NALC 2023/24 salary award was agreed at £1 hr increase. It was backdated to 1 April 2023. Hourly rate was increased to £14.95 per hr. See enclosed breakdown of payments made in each year.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	28,372	16,921	-11,451	40.36%	YES		I have attached in the two following worksheets a breakdown of the expenditure by budget head paid by Adlington Town Council as summarised in the AGAR for the 23/24 financial year
7 Balances Carried Forward	14,586	16,063				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	14,586	16,063				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and As	51,011	51,011	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable