

**Adlington Town Council**  
**Members of the Council are summoned to the Adlington Town Council Meeting to be held on Monday 18 November 2024 at 7.15pm in Adlington Library, Railway Road, Adlington**

<b>1</b>	<b>Open Forum:</b> <i>Members of the public may make representations and raise issues of local concern during the Open Forum. In advance notification to the Clerk would be appreciated. Please note that the Town Council cannot make any decision at this meeting which has not already been included on the formal published meeting Agenda. Matters discussed in the Open Forum may be considered at a future meeting.</i>
<b>2</b>	<b>To receive Apologies for Absence</b>
<b>3</b>	<b>To receive Declarations of Interest</b>
<b>4</b>	To consider and approve the minutes of <b>Monday 21 October 2024</b> meeting (enclosed)
<b>5</b>	<b>Matters Arising:</b> for information as received:
<b>6</b>	<b>Items for Discussion</b>
6.1	To review the Adlington District Civic Remembrance event
6.2	To discuss the arrangements for the Carol Concert, including catering and raffle/tombola
6.3	To discuss the wording and design of the proposed Town Council banner (to follow)
6.4	To discuss the Judge's feedback from the Lancashire Best Kept Village Competition 2024 (enclosed)
6.5	To discuss the arrangements for the Lancashire Sight Loss Council's to invite the public and Town Councillors to try out simulated glasses in the Library on Monday 17 February 2025
6.6	To discuss the proposed disposal for scrap of the old metal hanging baskets.
6.7	To discuss the ATC .gov.uk website proposal, the action plan, timetable with proposed budget provision under item 8.2 below (enclosed)
6.8	To discuss the Town Council's response to the Chorley Housing Strategy refresh consultation (enclosed)
6.9	Report back from LCC Parish and Town Council Conference, Saturday 2nd November
6.10	To consider the LCC consultation on the proposed removal and introduction of bus stop clearways at Bolton and Chorley Road (enclosed)
6.11	To discuss a resident's concern re access to the 127 bus stop opposite the railway station due to parked vehicles (enclosed)
6.12	To discuss any urgent business agreed by the Town Mayor
<b>7</b>	<b>Planning</b>
7.1	<b>For information and comment:</b> <b>LCC/2023/0043:</b> for the erection of an Anaerobic Digester Unit with associated infrastructure on land adjacent to Wigan Lane, Heath Charnock, Adlington, Chorley To discuss the invitation to join representatives of Anderton, Coppull and Heath Charnock PCs on 25 November 2024 to form a joint sub-group to follow up this application and to discuss the updated information on LCC Planning portal (to follow) <b>24/00907/NOT:</b> Notification of intention for ancillary works including the removal of

	3no. existing ERS units to be replaced with 3no. new ERS units by Vodaphone Telecommunications at Mast Site No15019 Grove Farm Railway Road Adlington		
7.2	<b>Applications to be noted and left for neighbours' comments: NONE</b>		
<b>8</b>	<b>Finance:</b>		
8.1	To approve the statement of accounts and budget reports at 31 October 2024 (enclosed)		
8.2	To consider the recommendations from the Finance Working Group meeting on 28 October 2024 as follows to: <ul style="list-style-type: none"> <li>i Consider the draft ATC income and expenditure budget for 2025/26 year, to agree the proposed draft precept (enclosed) and to discuss the following FWG recommendations to:</li> <li>ii Approve the NALC backdated to 1 April 2024 salary increase for the Clerk at 0.67pence per hour to reflect the terms of the contract of employment</li> <li>iii Seek sponsorship of the hanging floral baskets in the 2025/26 year</li> <li>iv Make provision for the set up and transfer to a gov.uk website estimated at £800</li> <li>v Make initial provision to replace the two wooden Notice Boards outside the Library at £1,000</li> <li>v Advertise the 2025 Community Award grants up until 31 January 2025 (enclosed)</li> <li>vii Review the ATC Asset Register to remove old hanging baskets once scrapped (enclosed)</li> <li>ix Agree to apply for a Barclaycard Select Cashback Credit Card for use for online payments</li> <li>x Accept the Financial Regulations without change</li> </ul>		
8.3	To approve the transfer of £2,000 from the UTB Instant Access to the UTB Current Account to meet the expenditure to be approved as listed below		
8.4	To approve the online payment of the following accounts:		
	Clerk:	November 2024 net administration and financial management at 8 hours per week based on the NALC pay award backdated to 1 April 2024 at plus 0.67pph	£570.41
	HMRC	PAYE deducted from the gross payment to the Clerk	£142.60
	Clerk:	Reimburse mileage 35 miles @ 0.45ppm October 2024	£15.75
	EE Ltd:	ATC mobile16 November 2024 monthly invoice	£22.20
	Reimburse Cllr Lowe	Refreshments for Remembrance Sunday: Wine & squash £44.40 & biscuits £13.96	£58.36
	Reimburse Cllr Rothwell	Go Daddy November 24 monthly web host fee from August to October at £14.39 per month	£14.39
	Reimburse Cllr Robinson	AED replacement pads	£85.14
	Rivington and Adlington Band	Remembrance Service and parade £375 and Carol Concert £275	£650.00
	Adlington Community Association	Share of room hire for Remembrance Sunday refreshments £10.00 and for Carol Concert £27.50	£37.50
	SJP Traffic Management Ltd	Preparation for and management of Railway Road closure for District Remembrance Sunday	£580.00
	The Print Quarter	Print of 3,100 copies of the Autumn Update	£384.00
	Anderton St Joseph's Scout Group	Delivery of ATC's Autumn Update newsletter	£250.00
<b>9</b>	<b>Items for information to note:</b>		

Please contact the Clerk for any issue of local concern to be discussed by the Town Council at this or a future meeting and/ or to notify you wish to attend an Open Forum session to speak directly to the Town Council. Email: [clerk@adlingtontowncouncil.co.uk](mailto:clerk@adlingtontowncouncil.co.uk) or Tel 07896 729646. Thank you.

Or visit: [www.adlingtontowncouncil.co.uk](http://www.adlingtontowncouncil.co.uk)

Christine Bailey,

Clerk to Adlington Town Council