

Adlington Town Council

Members of the Council are summoned to the Adlington Town Council Meeting to be held on Monday 20 January 2025 at 7.15pm in Adlington Library, Railway Road, Adlington

1	Open Forum: <i>Members of the public may make representations and raise issues of local concern during the Open Forum. In advance notification to the Clerk would be appreciated. Please note that the Town Council cannot make any decision at this meeting which has not already been included on the formal published meeting Agenda. Matters discussed in the Open Forum may be considered at a future meeting.</i>
2	To receive Apologies for Absence
3	To receive Declarations of Interest
4	To consider and approve the minutes of Monday 9 December 2024 meeting (enclosed)
5	Matters Arising: for information based on updates received:
5.1	Lidl have no land ownership information prior to that of the current owner/seller
5.2	Outcome of the ATC meeting with Chorley Council about Eastern Parishes Neighbourhood Priority Grants
5.3	The 2024 small lit tree scheme
6	Items for Discussion
6.1	To review the arrangements for the Carol Concert and to confirm the funds from the raffle
6.2	To review the lighting of the Adlington War Memorial for the 12 days of Christmas
6.3	To consider projects for Neighbourhood Priority Funding in 2025/26 year for the rescheduled submission by Thursday, 20 February (enclosed)
6.4	To discuss LCC's response to the bus stop re-siting and improvement work proposed on Chorley Road (enclosed)
6.5	To discuss the renewal of the lamp post licence with LCC for the floral hanging baskets and the large Remembrance poppies from 2025. Procedure obtained and renewal cost.
6.6	To discuss agenda items for the proposed Adlington Youth Club Steering Group meeting (date under discussion)
6.7	To respond to LCC's consultation on its Park Road, Adlington, Chorley Borough, Bus stop clearways proposal (enclosed)
6.8	To consider the draft Town Council calendar for the 2025/26 financial year (enclosed)
6.9	To note Chorley Council's update on the public response to the recent Jubilee Recreation Ground improvements (enclosed)
6.10	To discuss any Urgent Business agreed by the Town Mayor
7	Planning
7.1	For information and comment: LCC/2023/0043: for the erection of an Anaerobic Digester Unit with associated infrastructure on land adjacent to Wigan Lane, Heath Charnock, Adlington, Chorley To consider/note the additional information recently added to the LCC Planning portal (enclosed) 25/00001/CLPUD: Application for a certificate of lawful development for the use of the dwellinghouse (Class C3) as a residential care home (Class C2), to accommodate up to a maximum of 2 children (aged 18 or under) with 24 hour residential care with up to two staff members and a manager on site working on a shift basis at 26, Church

	Street, PR7 4EX 24/01105/NOT: Notification of intention to install 1no. 9m high wooden pole for the provision of fixed line broadband electronic communications apparatus on land adjacent 30 Mill Street, PR6 9QY 24/01071/CLPUD: Application for a certificate of lawful development for the use of the dwellinghouse (Class C3) as a residential care home (Class C2), to accommodate up to a maximum of 1 child with 24 hour residential care and support, with up to three staff members on site at any time at 16, Church Street, PR7 4EX																											
7.2	Applications to be noted and left for neighbours' comments: None																											
8	Finance:																											
8.1	To approve the statement of accounts and budget reports at 31 December 2024 (enclosed). Income received: £69.57 APC RS contribution; sponsorship; £27.20 - metal baskets scrap value. Income received in January 2025 (not listed): £100 for a 2025 hanging basket sponsorship and £102.52 HCPC RS contribution.																											
8.2	To approve the appointment of an Independent Auditor for the ATC 24/25 year-end accounts																											
8.3	To approve the transfer of £6,500 from the UTB Instant Access to the UTB Current Account to meet the expenditure to be approved as listed below																											
8.4	To approve the online payment of the following accounts:																											
	<table border="1"> <tr> <td>Clerk:</td> <td>January 2025 net administration and financial management at 8 hours per week</td> <td>£433.09</td> </tr> <tr> <td>HMRC</td> <td>PAYE deducted from the gross payment to the Clerk</td> <td>£108.40</td> </tr> <tr> <td>Clerk:</td> <td>Reimburse 20 miles @ 0.45ppm December 2024</td> <td>£9.00</td> </tr> <tr> <td>EE Ltd:</td> <td>ATC mobile 16 January 2025 monthly invoice</td> <td>£22.20</td> </tr> <tr> <td>Reimburse Petty Cash</td> <td>1 black HP 62XL ink cartridge, delivery & VAT (£44.85), 1 box x 5 reams A4 paper & VAT (£28.99); 3 raffle books (£4.20), plastic wallets, staples & office diary (£7.48)</td> <td>£85.52</td> </tr> <tr> <td>Reimburse Cllr Rothwell</td> <td>Go Daddy December 24 monthly web host fee (£14.39) & registration ATC.gov.uk domain name (£30.00)</td> <td>£44.39</td> </tr> <tr> <td>Iris Graphics</td> <td>ATC pop-up banner materials and artwork</td> <td>£89.50</td> </tr> <tr> <td>Chorley Council</td> <td>40 floral lamp post baskets & VAT (£905.01)</td> <td>£5,430.06</td> </tr> <tr> <td>LCC Street lighting</td> <td>Renewal of LCC lamp-post licence fees from 2025</td> <td>£75.00</td> </tr> </table>	Clerk:	January 2025 net administration and financial management at 8 hours per week	£433.09	HMRC	PAYE deducted from the gross payment to the Clerk	£108.40	Clerk:	Reimburse 20 miles @ 0.45ppm December 2024	£9.00	EE Ltd:	ATC mobile 16 January 2025 monthly invoice	£22.20	Reimburse Petty Cash	1 black HP 62XL ink cartridge, delivery & VAT (£44.85), 1 box x 5 reams A4 paper & VAT (£28.99); 3 raffle books (£4.20), plastic wallets, staples & office diary (£7.48)	£85.52	Reimburse Cllr Rothwell	Go Daddy December 24 monthly web host fee (£14.39) & registration ATC.gov.uk domain name (£30.00)	£44.39	Iris Graphics	ATC pop-up banner materials and artwork	£89.50	Chorley Council	40 floral lamp post baskets & VAT (£905.01)	£5,430.06	LCC Street lighting	Renewal of LCC lamp-post licence fees from 2025	£75.00
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9	Items for information:																											
9.1	Lancashire Sight Loss Council will have the simulated glasses available in the Library from 6.45pm before the 17 February 2025 meeting																											
9.2	Chorley Council Liaison meeting, Wednesday 22, January 2025 at 6.30pm																											
9.3	Eastern Parishes Neighbourhood Area meeting rescheduled for Tuesday, 4th March 2025, 6.30 pm, Committee Room 1, Town Hall																											
9.4	To note Lancashire Sight Loss Council simulated glasses will be available to try from 6.45pm in Adlington Library on Monday 17 February 2025 before the meeting starts.																											

Please contact the Clerk for any issue of local concern to be discussed by the Town Council at this or a future meeting and/ or to notify you wish to attend an Open Forum session to speak directly to the Town Council. Email: clerk@adlingtontowncouncil.co.uk or Tel 07896 729646. Thank you.

Or visit: www.adlingtontowncouncil.co.uk

Christine Bailey, Clerk to Adlington Town Council